


Dayanand Arya Kanya Mahavidyalaya

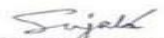
Department of Commerce Teaching Plan B.COM I,II,III

Dr Indu Mamtani
Department of Commerce

Academic Session 2019-2020



HOD, Commerce
Dr. Indu Mamtani



IQAC Coordinator
Dayanand Arya Kanya Mahavidyalaya
Jalpatka, Nagpur



Principal
Dayanand Arya Kanya Mahavidyalaya
Jalpatka, Nagpur

Dayanand Arya Kanya Mahavidyalaya
Department of Commerce
Subject- Commercial Firm
2019-2020

Semester wise Semester I Teaching Plan 2019-20 off-line Mode)

| Unit | Required Lectures | Monthly Lectures | Duration |
|--|--------------------------------|--------------------|---------------------------|
| Admission Process: 09/08/2019 to 04/09/2019 | | July/August | |
| Bridge Course | | | |
| UNIT I Commercial Firms: Concept & importance Its contribution in Economic growth | 08 10 | August 18 | 01/08/2019- 31/08/2019 |
| Unit II sole trade: Meaning, definition, Procedure to start sole trade business Activities included in sole trading Partnership: Importance procedure to be adopted for starting Partnership Activities involved in partnership | 04 04 04 04 04 | September 20 | 01/09/2019- 30/09/2019 |
| Unit III Company: Meaning, definition, concept & Functions Procedure to start a company Activities involved in company business | 05 05 05 05 | October 20 | 01/10/2019- 18/11/2019 |
| Unit IV Startups : Concept , meaning, role in economic development Various govt. schemes Preparation of projects reports | 05 05 08 | December 18 | 07/12/2019- 09/01/2019 |
| Extra Class for Slow learners Revision Class Mock Test | 10 04 02 | | |
| University Semester Exams | | | |
| Diwali Vacation/ Semester Break | 15/06/2019 20/10/2019 | | |

Date of Submission: 08/07/2019



HOD, Commerce
Dr. Indu Mamtani


IQAC Coordinator
Dayanand Arya Kanya Mahavidyalaya
Jaripatka, Nagpur


Principal
Dayanand Arya Kanya Mahavidyalaya
Jaripatka, Nagpur

Dayanand Arya Kanya Mahavidyalaya
Department of Commerce
Subject- Statistics & Business Mathematics
2019-2020


Semester wise Semester II Teaching Plan 2019-20(Offline Mode)

| Unit | Required Lectures | Monthly Lectures | Duration |
|--|----------------------------|------------------|---------------------------|
| UNIT I Statistics and Measures of central tendency- Meaning, scope, importance functions and limitations of statistics. Collection, tabulation and classification frequency distribution. Mean, Median, Mode, geometric mean & harmonic mean. | 03 03 09 03 | January 21 | 10/01/2019- 15/02/2020 |
| Unit II Dispersion Meaning and significance methods of dispersion- mean deviations Standard deviations Quartile deviation coefficient of variation. | 02 03 05 05 06 | February 21 | 16/02/2020 08/03/2020 |
| Unit III Skewness- Absolute measures of skewness- relative measures of skewness, Karl Pearsons coefficient of skewness, Bowley's coefficient of skewness. | 03 03 06 06 | March 18 | 09/03/2020- 31/03/2020 |
| Unit IV Business mathematics-ratio, proportion, percentages, simple and compound interest. Profit and loss | 03 06 06 06 | April 18 | 01/04/2020 01/05/2020 |
| Extra Class for Slow learners | 10 | | |
| Revision Class | 05 | | |
| Mock Test | 01 | | |
| University Semester Exams | | | |
| Diwali Vacation/ Semester Brack | 20/11/2019 01/05/2020 | | |

Date of Submission: 08/07/2019



HOD, Commerce
Dr. Indu Mamtani


IQAC Coordinator
Dayanand Arya Kanya Mahavidyalaya
Jaripatka, Nagpur


Principal
Dayanand Arya Kanya Mahavidyalaya
Jaripatka, Nagpur

Dayanand Arya Kanya Mahavidyalaya
Department of Commerce
Subject- Business Law
2019-2020


Semester wise Semester III Teaching Plan 2019-20 (Offline Mode)

| Unit | Required Lectures | Monthly Lectures | Duration |
|--|----------------------------------|---------------------|---------------------------|
| UNIT I Business law Law relating to contract Void agreement, contingent contract, quasi contract. | 02 06 04 05 04 | 21 July | 24/07/2019- 16/08/2019 |
| Unit II Law relating to sale of goods Law relating to partnership Registration of partnership Partnership deed Duties and liabilities of partners Dissolution of partnership firms | 03 03 03 03 03 03 | August 18 | 17/08/2019- 08/09/2019 |
| Unit III Law relating to Negotiable instruments Parties of negotiable instrument Endorsement Prevention of money laundering act - 2002 | 05 05 05 04 | Septemb er 19 | 09/09/2019- 30/09/2019 |
| Unit IV Law relating to consumer protection in India- 1986 Law relating to Information technology Act- 2000 Cyber law | 06 06 06 | October 18 | 01/10/2019- 19/10/2019 |
| Extra Class for Slow learners Revision Class Mock Test | --- 05 02 | November | 30/10/2019- 18/11/2019 |
| University Semester Exams | 15/06/2019- 19/10/2019 | | |
| Diwali Vacation/ Semester Brack | 20/10/2019 19/11/2019 | | |

Date of Submission: 08/07/2019



HOD, Commerce
Dr. Indu Mamtani


IQAC Coordinator
Dayanand Arya Kanya Mahavidyalaya
Jaripatka, Nagpur


Principal
Dayanand Arya Kanya Mahavidyalaya
Jaripatka, Nagpur

Dayanand Arya Kanya Mahavidyalaya
Department of Commerce
Subject-Skill Development
2019-2020


Semester wise Semester IV Teaching Plan 2019-20 (Offline Mode)

| Unit | Required Lectures | Monthly Lectures | Duration |
|---|--------------------------|---------------------------|--------------------------|
| UNIT I Skill development- Basic of personality, human growth and behaviour, motivation and morality, skill development and employment | 18 | December January 18 | 16/12/2019 09/01/2020 |
| Unit II Communication skills and personality development- intra-personal, inter- personal communication, leadership, public speaking, presentation skill, communication in English | 18 | January February 18 | 10/01/2020 11/02/2020 |
| Unit III Entrepreneurial Skill development- rural industrial sector, meaning of entrepreneurship, types, skill required for entrepreneurship. | 18 | February March 18 | 12/02/2020 14/03/2020 |
| Unit IV Techniques in personality development- self confidence, self motivation, self acceptance, self growth. | 20 | March April 20 | 15/03/2020 14/04/2020 |
| Extra Class for Slow learners | ----- | | |
| Revision Class | 04 | April | 15/04/2020 |
| Mock Test | 02 | may | 01/05/2020 |
| University Semester Exams | 20/11/2019 30/04/2020 | | |
| Diwali Vacation/ Semester Break | 01/05/2020 14/06/2020 | | |

Date of Submission: 08/07/2019



HOD, Commerce
Dr. Indu Mamtani


IQAC Coordinator
 Dayanand Arya Kanya Mahavidyalaya
 Jaripatka, Nagpur


Principal
 Dayanand Arya Kanya Mahavidyalaya
 Jaripatka, Nagpur

Dayanand Arya Kanya Mahavidyalaya
Department of Commerce
Subject- Financial Accounting IV
2019-2020

Semester wise Semester V Teaching Plan 2019-20 (Online Mode)

| Unit | Required Lectures | Monthly Lectures | Duration |
|--|--|--|--|
| UNIT I Amalgamation of Companies Absorption of companies (Theory & Numericals) | 11 10 | July August 21 | 24/07/2019- 16/08/2019 |
| Unit II Reconstruction of companies- Internal reconstruction, external reconstruction (Theory & Numericals) | 09 09 | August September 18 September | 17/08/2019- 08/09/2019 09/09/2019- 30/09/2019 |
| Unit III Double accounting system- electricity supply, water supply and gas supply system. | 06 06 06 | October 18 | 01/10/2019- 19/10/2019 |
| Unit IV Valuation of shares- Theory & Numericals | 20 | November 20 | 30/10/2019- 18/11/2019 |
| Extra Class for Slow learners Revision Class Mock Test | 08 02 | | |
| University Semester Exams | | | |
| Diwali Vacation/ Semester Brack | 15/06/19 to 19/10/19 20/10/19 to 19/11/19 | | |

Date of Submission: 08/07/2019



HOD, Commerce
Dr. Indu Mamtani



IQAC Coordinator
Dayanand Arya Kanya Mahavidyalaya
Jaripatka, Nagpur


Principal
Dayanand Arya Kanya Mahavidyalaya
Jaripatka, Nagpur

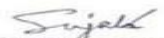
**Dayanand Arya Kanya
Mahavidyalaya Department of
Commerce
Sub-Cost
Accounting 2019 -2020**

Semester wise Semester V Teaching Plan 2019-20(Offline Mode)

| Unit | Required Lectures | Monthly Lectures | Duration |
|--|--|--|---|
| UNIT I Cost accounting- Meaning, importance, methods, elements of cost Numericals on cost sheet, Tender & quotations | 02 03 01 08 07 | July August t21 | 24/07/2019- 16/08/2019 |
| Unit II Reconciliation of profit and loss shows by cost and financial account- Theory & Numericals. | 18 | August September 18 September | 17/08/2019- 08/09/2019 09/09/2019- 30/09/2019 01/10/2019- 19/10/2019 |
| Unit III Process cost accounting- Theory & Numericals | 18 | October 18 | 30/10/2019- 18/11/2019 |
| Unit IV Contract costing- Theory & Numericals. | 18 | November 18 | |
| Extra Class for Slow learners Revision Class Mock Test | | | |
| University Semester Exams | 15/06/19 to 19/10/19 20/10/19 to 19/11/19 | | |
| Diwali Vacation/ Semester Brack | | | |



**HOD, Commerce
Dr. Indu Mamtani**


IQAC Coordinator
Dayanand Arya Kanya Mahavidyalaya
Jalpatka, Nagpur


Principal
Dayanand Arya Kanya Mahavidyalaya
Jalpatka, Nagpur

**Dayanand Arya Kanya
Mahavidyalaya Department of
Commerce
Sub- Financial Accounting 2019-2020**

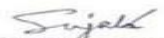
Semester wise Semester VI Teaching Plan 2019-20 (Offline Mode)

| Unit | Required Lectures | Monthly Lectures | Duration |
|---|--|------------------|--------------------------|
| UNIT I Accounts of Holding companies(Theory & Numericals) | 20 | January 20 | 10/01/2020 15/02/2020 |
| Unit II Investment account (Theory & Numericals) | 20 | February 20 | 16/02/2020 08/03/2020 |
| Unit III Insurance claim (Theory & Numericals) | 18 | March 18 | 09/03/2020 31/03/2020 |
| Unit IV Profit prior to incorporation (Theory & Numericals) | 20 | April 18 | 01/04/2020 01/05/2020 |
| Extra Class for Slow learners | ----- | | |
| Revision Class | 05 | | |
| Mock Test | 02 | | |
| University Semester Exams | | | |
| Diwali Vacation/ Semester Brack | 20/11/19 to 30/04/20 01/05/20 to 14/06/20 | | |

Date of Submission: 08/07/2019



**HOD, Commerce
Dr. Indu Mamtani**


IQAC Coordinator
Dayanand Arya Kanya Mahavidyalaya
Jaripatka, Nagpur


Principal
Dayanand Arya Kanya Mahavidyalaya
Jaripatka, Nagpur

Dayanand Arya Kanya Mahavidyalaya
Department of Commerce
Sub- Management Accounting
2019-2020

Semester wise Semester VI Teaching Plan 2019-20 (Offline Mode)

| Unit | Required Lectures | Monthly Lectures | Duration |
|---|--|------------------|--------------------------|
| UNIT I Management accounting- Meaning, definition, importances. Management accounting limitations. Break even point (Theory) Break even point (Numericals) | 03 03 06 06 | January 18 | 10/01/2020 05/02/2020 |
| Unit II Ratio analysis- meaning and definition. Ratio analysis importance and limitations. Ratio analysis (Theory) Ratio analysis (Numerical) | 03 03 07 07 | February 20 | 16/02/2020 08/03/2020 |
| Unit III Budget and budgetary control- meaning definition Budget and budgetary importance and limitations. Flexible budget(theory and numericals) Cash budget (theory and numericals) | 03 05 06 06 | March 20 | 09/03/2020 31/03/2020 |
| Unit IV Fund flow statement- meaning and definition. Fund flow statement importance and limitations. Fund flow statement (theory and numericals). | 02 04 12 | April 18 | 01/04/2020 06/05/2020 |
| Extra Class for Slow learners | ----- | | |
| Revision Class | 05 | | |
| Mock Test | 02 | | |
| University Semester Exams | | | |
| Diwali Vacation/ Semester Break | 20/11/19 to 30/04/20 01/05/20 to 14/06/20 | | |

Date of Submission: 08/07/2019



HOD, Commerce
Dr. Indu Mamtani


IQAC Coordinator
Dayanand Arya Kanya Mahavidyalaya
Jaripatka, Nagpur


Principal
Dayanand Arya Kanya Mahavidyalaya
Jaripatka, Nagpur