

Dayanand Arya Kanya Mahavidyalaya

Teaching Plan

Dr Mugdha A Deshpande
Department of Commerce

Academic Session 2020-2021

Dayanand Arya Kanya Mahavidyalaya
Department of Commerce
2020-2021

Semester wise Semester I Teaching Plan 2020-2021 (Offline Mode)

Unit	Required Lectures	Monthly Lectures	Duration
Admission Process: 14/08/2020 to 30/09/2020			
Bridge Course			
UNIT I Company :Its meaning types, Process of Formation, Lifting of Corporate Veil, Differences between Public and Private limited Company Promotion of company process meaning, role of promoter Incorporation meaning, importance, Documents necessary MoA, AoA, Prospectus	03 03 03 03 03 02 02	July / August 20	01/07/2020 To 16/08/2020
Unit II Prospectus: meaning, role , types, misrepresentation in prospectus: its types, effects impact on managerial personnel and remedies available to them	04 04 04 03 04 01	August/ September 20	17/08/2020 To 08/09/2020
Unit III Classes of shares and debentures Properties of each type. Demat account opening and operation, Depositories :meaning functions	5 5 5 5	September 20	09/09/2020 To 30/09/2020
Unit IV Membership of company, Member and Shareholder, Transfer and transmission of shares, Managerial Personnel Managing Director, WTD, Manager Meaning functions duties and responsibilities	5 5 5 5	October 20	01/10/2020 To 19/10/2020
Extra Class for Slow learners Revision Class Mock Test	1 per week 1 per week 1 per week	November 3 per month	30/10/2020 To 24/12/2020
University Semester Exams	20/11/2020 To 17/12/2020		
Diwali Vacation/ Semester Break	25/12/2020 To 15/01/2021		

Date of Submission:

23/05/2020



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Semester wise Semester II Teaching Plan 2020-2021 (Offline Mode)

Unit	Required Lectures	Monthly Lectures	
UNIT I Procedure for incorporation o Company, Conersion of company from public to private and vice versa, Procedure for alteration of MoA and AoA	5 5 5 5	December/ January 20	25/12//2020 To 09/01/2021
Unit II Company secretary, meaning, qualifications functions, methods of appointment. Company Direcors- types, meaning, qualifications functions, methods of appointment.	5 5 5 5	January/ February 20	10/01/2021 To 11/02/2021
Unit III Company Meetings Statutory, Board, Diecors, Extraordinary meeting quorum, Agenda, minutes Voting and resolution Meaning, types	5 5 5 5	February/ March 20	12/02/2021 To 14/03/2021
Unit IV Secretatial Audit and CSR, KMP various CSR and Audit rules	5 5 5 5	March / April 20	15/03/2021 To 14/04/2021
Extra Class for Slow learners Revision Class Mock Test	1 per week 1 per week 1 per week	April /May 3 per month	15/04/2021 To 25/05/2021
University Semester Exams	22/03/2021 to 22/05/2021		
Diwali Vacation/ Semester Break	26/05/2021 to 25/06/2021		

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Semester wise Semester III Teaching Plan 2020-2021 (Offline Mode)

Unit	Required Lectures	Monthly Lectures	Duration
UNIT I Money- meaning, evolution, functions, Quantity Theory of Money statement, assumptions, criticism, Method of Note issue fixed, fiduciary and proportional system meaning working , recent trends	5 5 5 5	July / August 20 per month	01/07/2020 To 16/08/2020
Unit II Inflation, Deflation Meaning features impact remedies and types Measures to control , Monetary and Fiscal policy : Meaning impact and working	5 5 5 5	August/ September 20 per month	17/08/2020 To 08/09/2020
Unit III Money market meaning objectives, types, importance Instruments of money market,	05 per week	September 20 per month	09/09/2020 To 30/09/2020
Unit IV Public finance principles, Theory of maximum social advantage, Taxation: Canons, Types and impact on public	05 per week	October 20 per month	01/10/2020 To 19/10/2020
Extra Class for Slow learners Revision Class Mock Test	01 per week 01 per week 01 per week	November 3 per month	30/10/2020 To 24/12/2020
University Semester Exams	20/11/2020 to 17/12/2020		
Diwali Vacation/ Semester Break	25/12/2020 To 15/01/2021		

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Semester wise Semester IV Teaching Plan 2020-2021 (Offline Mode)			
Unit	Required Lectures	Monthly Lectures	Duration
UNIT I Evolution functions of Banking, Role of Banks in development, Commercial Banking meaning principles, Credit creation meaning, functions, role of banks in credit creation.	05 05 05 05	December/ January 20 per month	25/12/2020 To 09/01/2021
Unit II Investment Policy of Commercial Banks, NPA meaning, criterion, Core banking Meaning Methods, ATM Smart Card, e purse , EFT, ECS	05 05 05 05	January/ February 20 per month	10/01/2021 To 11/02/2021
Unit III Bank and customer relationships Debtor, Creditor, Agent and Principal, Bailor and Bailee	05 05 05 05	February/ March 20 per month	12/02/2021 To 14/03/2021
Unit IV Central Bank role of cenral bank in Economy, Credit creation and control , Qualitative and quantitative methods of credit control. CRR, SLR,Bank rate	05 05 05 05	March /April 20 per month	15/03/2021 To 14/04/2021
Extra Class for Slow learners Revision Class Mock Test	01 per week 01 per week 01 per week	April /May 3 per month	15/04/2021 To 25/05/2021
University Semester Exams	22/03/2021 To 22/05/2021		
Diwali Vacation/ Semester Brack	26/05/2021 25/06/2021		

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Semester wise Semester V Teaching Plan 2020-2021 (Offline Mode)			
Unit	Required Lectures	Monthly Lectures	Duration
UNIT I Concept of management, administration, difference between them. Meaning roles functions of management and administration.	5 5 5 5	July /August 20	01/07/2020 To 16/08/2020
Unit II Managerial Development skills required of manager and methods of learning managerial skills. Need for developing managerial skills, role of manager.	5 5 5 5	August/ September 20	17/08/2020 To 08/09/2020
Unit III Group Dynamics meaning role and importance, Types of groups and methods of group formation and its process	5 5 5 5	September 20	09/09/2020 To 30/09/2020
Unit IV Management styles Maslow's and mc Gregors theories, motivation meaning and types . Impoortance of motivation	5 5 5 5	October 20	01/10/2020 To 19/10/2020
Extra Class for Slow learners Revision Class Mock Test	01 per week 01 per week 01 per week	November 3 per month	30/10/2020 To 24/12/2020
University Semester Exams	20/11/2020to 17/12/2020		
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Semester wise Semester VI Teaching Plan 2020-2021(Offline Mode)			
Unit	Required Lectures	Monthly Lectures	Duration
UNIT I Correlation types, Karl Pearson coefficient of Correlation problems Rank correlation coefficient	5 5 5 5	December/ January 20	25/12/2020 To 09/01/2021
Unit II Regression Analysis Bivariate frequency table and regular series problems	5 5 5 5	January/ February 20	10/01/2021 To 11/02/2021
Unit III Index numbers Laspeyres, Paasche, Marshall Edgeworth, Dorbish Bowley index numbers. Time reversal and factor reversal tests	5 5 5 5	February/ March 20	12/02/2021 To 14/03/2021
Unit IV Time series analysis components, Variatiuon graphic method and method of least squares, moving averages	5 5 5 5	March /April 20	15/03/2021 To 14/04/2021
Extra Class for Slow learners Revision Class Mock Test	01 per week 01 per week 01 per week	April /May 3 per month	15/04/2021 To 25/05/2021
University Semester Exams	22/03/2021 To 22/05/2021		
Diwali Vacation/ Semester Break	26/05/2021 To 25/06/2021		

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