#### Dayanand Arya Kanya Mahavidyalaya

# **Department of Commerce**Teaching Plan B.COM I

Ms. Geeta Galani Department of Commerce

**Academic Session 2022-23** 







## DayanandAryaKanyaMahavidyalayaD Department of Commerce Subject – Business Economics - I 2022-23

Semester wise Semester I Teaching Plan2022-23 off-lineMode) Required Unit Monthly Duration Lectures Lectures Admission Process: 16/07/2022to 31/08/2022 July/August 01/08/2022-07/08/2022 BridgeCourse August18 01/08/2022-02 31/08/2022 Introduction to economics 04 Stages of economic evolution 04 Essential processes of economy 02 Fundamental problems of an economy 06 Basic terms goods, utility, value, price, wealth, income, and equilibrium. 01/09/2022-September UnitII Demand analysis: definition 20 30/09/2022 01 law of demand and exceptions 02 Utility analysis types of demand 01 Direct and indirect demand 02 Derived an autonomous demand 02 Durable and non durable goods Elasticity of demand 02 Changes in demand function 02 Concept of measurement of elasticity 02 02 02 October 01/10/2022-Unit III 03 20 18/11//2022 Demand forecasting 02 Forecast and forecasting techniques 02 Oualitative techniques Expert opinion survey 02 consumer complete enumeration survey 02 Force opinion survey 02 Consumer survey 07 Quantitative techniques trend projection techniques barometric method econometric techniques regression method December 07/12/2022-Unit IV 18 Supply meaning 02 09/01/2022 Factor influencing factors of supply 02 Law of supply Movement and shift in supply curve 02 Elasticity of supply the terminus of supply 02 Production analysis production function return to factor and return to scale output, 03 isoquant of definition general properties 07 ExtraClassforSlowlearners 10 04 RevisionClass MockTest 02 UniversitySemesterExams DiwaliVacation/ Semester Break 20/10/2022-29/10/2022

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#### DayanandAryaKanyaMahavidyalayaDepa Department of Commerce Subject-Business Economics II 2022-23

#### Semester wise Semester II Teaching Plan 2022-23 (Offline Mode)

Unit	Required	Monthly	Duration
	Lectures	Lectures	
UNITI		January	10/01/2023-
Actual and opportunity cost fix cost and variable cost exclusive and implicit		21	15/02/2023
cost total average and marginal cost historical cost replacement cost short run			
cost and long run cost accounting cost and economic cost			
Short run cost output relationship	0.5		
Long run cost output relationship	06		
Economy and economies of scale factor causing economies and diseconomies	03		
Estimating cost output relationship accounting method engineering method	03		
econometrics method			
UnitII	03	February	16/02/2023-
Meaning, definition, classification of market structures	06	21	08/03/2023
Perfect competition monopolistic competition			
Product differentiation oligopoly			
Homogeneous and heterogeneous oligopoly	02		
Price rigidity in oligopoly	03		
Kinked demand curve	03		
Monopoly features equilibrium	02		
Difference between perfect competition and monopoly	04		
The state of the s	02		
Unit III	04	March	09/03/2023-
Cost of production	01	18	31/03/2023
Government policy			31/03/2023
Carnot's model			
Collision model	02		
Leader follower model	02		
price determination under perfect competition	02		
price determination under monopolistic competition	02		
Price determination under monopoly	02		
UnitIV	03	April	01/04/2023
	03	18	
Concept of inflation, employment, money supply	02		28/04/2023
Monetary policy, fiscal policy, balance of payments national income, consumption function, saving and investment equality	0.6		
between saving and investment	06		
Determinants of national income	08		
Measurement of national income			
ivieasurement of national income			
ExtraClassforSlowlearners	02		
RevisionClass	02		
Revisionerass			
MockTest	01		
UniversitySemesterExams			
DiwaliVacation/	07/05/2023-		
SemesterBrack	15/06/2023		

Date of Submission 05/07/2022

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#### Dayanand Arya Kanya Mahavidyalaya Departmentof Commerce

### Subject- Business Communication & Management 2022-23

#### Semester wise Semester III Teaching Plan 2022-23(OfflineMode)

Unit	Required	Monthly	Duration
	Lectures	Lectures	
UNITI Meaning, Definition and concept of Communication,	02	August	02/08/2022- 01/09/2022
Objectives of Communication,		2.1	
Functions of communication	03	21	
Written Communication, Oral Communication, Visual	03 06		
Communication, Audio Visual Communication, interpersonal	00		
communication, supervisory communication,			
Grapevine communication, Barrier in communication	04		
Barrier in communication	03		
Unit II		September1	02/09/2022-
Business communication: concept, objective, elements, purpose,	06	8	19/10/2022
importance, salient feature, principles of effective business			
communication.			
Customer care communication in business Types of business communication-company manual, house	04		
journal, placement broacher, leaflets, E MAIL. Public Relations	08		
Management- Role of public relations officer in business, group	00		
discussion			
Unit III		October	30/10/2022-
Concept of Management Information System,	04	19	15/12/2022
Role of Computer in communication, Barriers of computerised	07		13/12/2022
Communication			
Use of internet, website and electronic media in business	06		
communication. Social media as a mean of communication.	02		
	02	D 1	0 < /1 2 /2 02 2
UnitIV		December	06/12/2022-
Unit IV MS Word and its application in business communication,	0.6	18	09/01/2023
Role of MS-Excel and MS-Power point in communication,	06		
MS-excel and financial presentation,	06		
MS-power point and business communication, Use of MS-power	0.4		
point in business meeting as a tools of effective communication.	06		
ExtraClassforSlowlearners			
RevisionClass	05		
MockTest	02		
UniversitySemesterExams			
DiwaliVacation/Semest	20/10-29/10/22		
erBrack			

Date of Submission 05/07/2022

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#### Dayanand Arya KanyaMahavidyalaya Department of Commerce Subject – Monetary Economics 2022-23

#### Semester wise Semester IV Teaching Plan2022-23(Offline Mode)

Unit	Required Lectures	Monthly Lectures	Duration
UNIT I		January	10/01/2023-
Money- meaning, evolution, functions,	04	18	15/02/2023
Quantity Theory of Money statement, assumptions, criticism,	04		
Method of Note issue fixed, fiduciary and proportional system meaning	06		
working,			
Recent trends	04		
UnitII		February	16/02/2023-
Inflation, Deflation Meaning features impact remedies and types .	06	18	08/03/2023
Measures to control			
Monetary and Fiscal policy: Meaning impact and working	06		
	06		
Unit III		March	09/03/2023-
Money market meaning objectives, types, importance Instruments of	09	18	/31/03/2023
money market	09		
UnitIV		April	01/04/2023-
Public finance principles,	06	20	28/04/2023
Theory of maximum social advantage,	06		
Taxation: Canons, Types and impact on public.	08		
ExtraClassforSlowlearnersRevisionC			
lass	02		
MockTest			
UniversitySemesterExams			
DiwaliVacation/Sem	07/05/2023-		
esterBreak	15/06/2023		

Date of Submission 05/07/2022

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#### Dayanand Arya Kanya Mahavidyalaya Department of Commerce Subject- Marketing Management 2022-23

#### Semester wise Semester V Teaching Plan2021-22 (Online Mode)

Unit	Required	Monthly	Duration
	Lectures	Lectures	
UNIT I Meaning and Concept of Marketing and Marketing Management. Traditional and Modern concept of Marketing,	05	August21	09/08/2022- 09/09/2022
Functions and importance of Marketing Management, Market segmentation: - evaluation, criteria's, advantages and	05		
disadvantages of market segmentation, types	05		
disactuating of market segmentation, types	06		
Unit II		September18	10/092022-
Meaning, concept and characteristics of Consumer Market,	03		11/10/2022
Industrial Market and Service Market, their difference	03		
Government and reseller market,	03		
Online market: - issues and challenges Pricing policies: - meaning,	03		
types and factors governing them.	06		
Unit III		October	12/10/2022-
Product Planning – New Product Development	02	18	15/11/2022
Product Life Cycle – Branding and Packaging,	04		10/11/2022
Distribution Channels for Consumer Product,	04		
Industrial Product and Service Product, Function of Distribution of	04		
Channels, Factors Affecting Distribution of Channels.	04		
	04		
Unit IV		November 20	16/11/2022-
Consumer behavior: - Meaning, concept and factors affecting	03		10/01/2023
consumer behavior, Customer Satisfaction, measurement of	04		
Customer Satisfaction,	03		
After Sales Services and its role in modern business, Promotion: techniques of promotion, Personal Selling;	04 06		
Advertising, Direct Marketing. E-marketing	00		
ExtraClassforSlowlearnersRevisionC	08		
lass	08		
MockTest	02		
UniversitySemesterExams			
DiwaliVacation/Sem	20/10-29/10/22		
esterBrack			

Date of Submission 05/07/2022

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#### Dayanand Arya Kanya Mahavidyalaya Departmentof Commerce

#### **Sub-Business Finance I**

#### 2022-23

SemesterwiseSemesterVTeaching Plan2022-23(OfflineMode)

Unit	Required Lectures	Monthly Lectures	Duration
UNIT I	Dectares	August21	0 < 10 0 12 0 22
Meaning, Nature, Significance, Objects and Scope of Business Finance, Functions of Financial Executive in an Organization.	03	August21	06/08/2022- 09/09/2022
Recent Development and Reform in Finance Sector.  Sources of Business Finance-Long- Medium and Short Term Sources of	03		
Finance, Equity, Preference shares, Sweat equity shares, Shares with differential rights, debentures & Bonds .(Theory)	04		
	08		
Unit II		September18	10/09/2022-
Project Financing: Meaning, Stages involved in Project Management,	05		19/10/2022
Project planning, Project Report, Appraisal of project, Means of Project finance, Aspect of Project Appraisal. (Theory)	07		
Inventory Management: Need and Cost of Inventory, Economic Order Quantity under constant price and with varying price, Various inventory levels. (Theory & Numericals)	06		
Leverages -Concept of Leverages, Operating and Financial Leverages. (Theory & Numericals)			
Unit III		October	29/10/2022-
Meaning & Concept ,Need or Objects of Working Capital, types, and Advantages of Working Capital , disadvantages of Excessive Working Capital, Determinant's , assessment of Working Capital requirements(Theory & Numericals) International Finance: Meaning, Sources of International Financing International Capital Market -Euro issue and External Commercial	09	18	18/11/2022
Borrowings.(Theory)			
	09		
Unit IV Introduction to Debtors Management, Cost involved in Debtors Management, Credit / discount policy Effective cost of bill discounting . (Theory & Numericals)	08	December 18	08/12/2022- 09/01/2023
Creditors Management: Creditors as spontaneous sources of finance, Cost of Credit, Accruals / expenses payable as source of finance. (Theory & Numericals)	04		
Venture Capital Financing: Meaning, concept, Methods of Venture Financing, Position of Venture Capital industry in India, Problems facing by Venture Capital Industry. (Theory)	06		
ExtraClassforSlowlearnersRevisionClass	06		
MockTest	02		
UniversitySemesterExams			
DiwaliVacation/Semest	20/10/-		
erBrack	29/10/22		

Date of Submission 05/07/2022

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#### Dayanand Arya Kanya Mahavidyalaya Departmentof Commerce

#### **Sub-Business Finance I**

#### 2022-23

SemesterwiseSemesterVTeaching Plan2022-23(OfflineMode)

Unit	Required Lectures	Monthly Lectures	Duration
UNIT I	<u> </u>	August21	0.6 /0.0 /0.022
Meaning, Nature, Significance, Objects and Scope of Business Finance, Functions of Financial Executive in an Organization.	03	August21	06/08/2022- 09/09/2022
Recent Development and Reform in Finance Sector.  Sources of Business Finance-Long- Medium and Short Term Sources of Finance, Equity, Preference shares, Sweat equity shares, Shares with	03		
differential rights, debentures & Bonds .(Theory)	04		
	08		
Unit II		September18	10/09/2022-
Project Financing: Meaning, Stages involved in Project Management,	05		19/10/2022
Project planning, Project Report, Appraisal of project, Means of Project finance, Aspect of Project Appraisal. (Theory)	07		
Inventory Management: Need and Cost of Inventory, Economic Order Quantity under constant price and with varying price, Various inventory levels. (Theory & Numericals)	06		
Leverages -Concept of Leverages, Operating and Financial Leverages. (Theory & Numericals)			
Unit III		October	29/10/2022-
Meaning & Concept ,Need or Objects of Working Capital, types, and Advantages of Working Capital , disadvantages of Excessive Working Capital, Determinant's , assessment of Working Capital requirements(Theory & Numericals) International Finance: Meaning, Sources of International Financing International Capital Market -Euro issue and External Commercial	09	18	18/11/2022
Borrowings.(Theory)			
	09		
Unit IV Introduction to Debtors Management, Cost involved in Debtors Management, Credit / discount policy Effective cost of bill discounting. (Theory &	08	December 18	08/12/2022- 09/01/2023
Numericals) Creditors Management: Creditors as spontaneous sources of finance, Cost of Credit, Accruals / expenses payable as source of finance. (Theory & Numericals)	04		
Venture Capital Financing: Meaning, concept, Methods of Venture Financing, Position of Venture Capital industry in India, Problems facing by Venture Capital Industry. (Theory)	06		
ExtraClassforSlowlearnersRevisionClass	06		
MockTest	02		
UniversitySemesterExams			
DiwaliVacation/Semest	20/10/-		
erBrack	29/10/22		

Date of Submission 05/07/2022

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#### Dayanand Arya Kanya Mahavidyalaya **Department of Commerce Sub-Business Finance II**

2022-23

Semester wise Semester VI Teaching Plan 2022-23 (Offline Mode)

Admission Process:16/07/2022 to 31/08/2022  July/August  Financial Markets in India: Significance of Financial Markets, Dispectives and Inactions of the financial Markets, Dispective of Capital Markets, Market segment.  Products and Participant's in Primary market.  Regulatory authorities governing financial and capital market.  SEBI. (Security Schemers) and India/Organisational structure of SEBI, Role and Functions of Stock Exchange and SEBI, Regulation said by SEBI, Achievements of SEBI, Cheory and SEBI, Regulation said by SEBI, Achievements of SEBI, Cheory and SEBI, Role and Functions of Stock Exchange and SEBI, Regulation said by SEBI, Achievements of SEBI, Cheory and SEBI, Role and Functions of Stock Exchange and SEBI, Role and Functions of Stock Exchange and SEBI, Role and Functions of Stock Exchange, Secondary Market, Maning, Brifference between Primary Market & Secondary Market Intermediates.  Secondary Market Meaning, Difference between Primary Market & Secondary Market Intermediates. Listing Procedure. NSE and BSE.  OS.  Capital Bag, Investment Application and Importance of Capital	Unit	Required	Monthly	Duration
Einancial Market in India: significance of Financial Markets, Objectives and functions of the financial System, Types of Financial Markets, Money Market: Meaning, cantures, functions, Composition Capital Market Meaning, Composition & Structure of Capital Market Market segment. Products and Participant's in Primary market.  Gentlat Market Meaning, Composition & Structure of Capital Market Market segment. Products and Participant's in Primary market.  SEBL Role and Functions of Stock Exchange and SEBL, Regulation Issued by SEBL, Achievements of SEBL (Theory)  Unit II  Primary Market: Meaning, Functions, Scope & Significance of PrimaryMarket, Developments in the Primary Market, Primary Market Intermediaries. Secondary Market: Meaning, Functions, Scope & Significance of PrimaryMarket, Developments in the Primary Market, Primary Market Secondary Market: Meaning, Difference between Primary Market Secondary Market: Meaning, Difference between Primary Market Secondary Market: Meaning, Promation of Secondary Market, Stock Exchange, Secondary Market: Intermediaries, Using Procedure, NSE and BSE. Cincery John Market Intermediaries, Using Procedure, NSE and BSE. Cincery Market: Meaning, Nature and Importance of Capital Budgeting - Meaning, Formation of NSFC's, Types and Regulation of NSFC's-Meaning, Formation of NSFC's, Types and Regulation NSFC's-Meaning, Formation of NSFC's, Types and Regulation NSFC's-Meaning, Formation of NSFC's, Types and Regulation NSFC's-Meaning, Formation of NSFC's, Types and Reserve Policy, (Theory & Numericals)  Unit II Cash Flow for International Security of Numericals of Security Exchange and SEB		Lectures	Lectures	
pictures and functions of the financial Markets, objectives and functions of the financial System, suppose of Financial Markets, objectives and functions of the financial System, suppose of Financial Markets, objectives and functions of the financial System, suppose of Financial Markets, objectives and functions of Capital Market Market Segment, or Capital Market Market Segment, or Capital Market Market Segment, or Capital Market, or Capital Mark	Admission Process:16/07/2022 to 31/08/2022		July/August	
Financial Market in India : significance of Financial Markets, bljectives and functions of the financial System, 15022023 bysecrives and functions of Capital Market Meaning, Composition & Structure of Capital Market Meaning, Composition & Structure of Capital Market Regularly and Indianal Regularly and Indi	= 1			10/01/2023-
Money Market-Meaning, Composition & Structure of Capital Market Market segment.  Ordodets and Participant's in Primary market. Regulatory authorities governing financial and capital market. Regulatory authorities govern	Objectives and functions of the financial System,	03	20	
Products and Participant's in Primary market. Regulatory authorities governing financial and capital market. SEB1 - (Security Exchange Board of India)Organisational structure of SEBI. Role and Functions of Stock Exchange and SEBI. Regulation SEBI. Regulation SEBI. Achievements of SEBI.Chneory  Unit II  Primary Market Meaning, Functions, Scope & Significance of Primary Market Developments in the Primary Market Primary Market networking in Secondary Market Meaning, Difference between Primary Market & Secondary Market Intermediaries.  Secondary Market Intermediaries. Listing Procedure. NSE and BSE. Theory?  Capital Budgeting - Meaning, Nature and Importance of Capital Pudgeting, Investment Apprisal Techniques, Pay Back Period Method, Role of entur method. Nel Present Value Method.  Discounted Cash Flow Method, (Theory & Numericals)  WBFC's Meaning, Formation of NBFC's, Types and Regulation of NBFC's, Types and Regulation of NBFC's. Types and Regulation of NBFC's. Types and Regulation of NBFC's Meaning, Formation of NBFC's, Types and Regulation of NBFC's. When the Property of the Numericals of N	Money Market- Meaning , features, functions, Composition Capital Market- Meaning ,Composition & Structure of Capital Market	03		
SEBI - (Security Exchange Board of India)Organisational structure of SEBI, Role and Punctions of Stock Exchange and SEBI, Regulation Suzul by SEBI, Achievements of SEBI, Clibrory  Unit II  Primary Market: Meaning, Functions, Scope & Significance of Operating Market: Meaning, Difference between Primary Market of Secondary Market: Meaning, Difference between Primary Market & Secondary Market: Intermediaries. Listing Procedure. NSE and BSE.  Theory)  Septial Budgeting - Meaning, Nature and Importance of Capital Budgeting, Investment Appraisal Techniques, Pay Back Period Melford, Rare of return method. Net Present Value Method, Discounted Cash Flow Method, (Theory & Numericals)  WINT III  Self-C's- Meaning, Formation of NBFC's, Types and Regulation of NBFC's, Types and Regulation of NBFC's, Types and Regulation of NBFC's. Types and Regulation of NBFC's and the Secondary Market Market Rating Agency in India CRISIL, CRA, CARE. (Theory)  Wicked Policies - Investors. Credit Rating Agency in India CRISIL, CRA, CARE. (Theory)  Unit IV  Lash Flow for Investment Analysis- Meaning, Benefits and Uses of Lash Flow Statement. Significance Limitations of Cash Flow Statement. Significance Limitations of Cash Flow Statement. Significance of Financial Markets, Dipictives and functions of the financial System. Pypes of Financial Markets, Money Market- Meaning, Composition & Structure of Capital Market Meaning, Composition	Products and Participant's in Primary market.	04		
Saued by SEBI, Achievements of SEBI(Theory  Unit II  Unit II  Primary Market: Meaning, Functions, Scope & Significance of Primary Market, Meaning, Functions, Scope & Significance of Primary Market, Meaning, Functions, Scope & Significance of Primary Market, Meaning, Difference between Primary Market & Secondary Market: Meaning, Difference between Primary Market & Secondary Market in the Secondary Market, Stock Exchange, Secondary Market in Interesting, Difference between Primary Market & Secondary Market in Interesting, Difference between Primary Market & Secondary Market in Interesting, Difference between Primary Market & Secondary Market in Interesting, Difference between Primary Market & Secondary Market in Interesting, Difference between Primary Market & Secondary Market in Interesting, Difference between Primary Market & Secondary Market in Interesting, Difference between Primary Market & Secondary Market in Interesting, Difference between Primary Market & Secondary Market in Interesting, Difference between Primary Market & Secondary Market in Interesting, Difference between Primary Market & Secondary Market in Interesting, Difference between Primary Market & Secondary Market in Interesting, Difference between Primary Market & Secondary Market in Interesting, Difference between Primary Market & Secondary Market in Interesting, Difference between Primary Market & Secondary Market in Interesting, Difference between Primary Market & Secondary Market in Interesting, Secondary Market Secondary Market Meaning, Composition & Structure of Capital Markets, Oney Market Meaning, Composition & Structure of Capital Market, Sepondary authorities governing financial and capital market, Sepondary authorities governing financial and capital market, Sepondary authorities governing financial and capital market, Sepondary authori	SEBI - (Security Exchange Board of India)Organisational structure of	02		
rhimary Market: Meaning, Functions, Scope & Significance of of originary Market, Developments in the Primary Market, Primary Market thermediaries. Coordary Market, Primary Market & secondary Market (Market) Primary Market & secondary Market (Market) Primary Market & secondary Market (Market) Products dealt in the Secondary Market, Stock Exchange, secondary Market Intermediaries. Listing Procedure. NSE and BSE. Theory)  Jary Market Intermediaries. Listing Procedure. NSE and BSE. Theory)  Justin Market Intermediaries. Listing Procedure. NSE and BSE. O5  Theory)  Justin Market (Theory & Namericals)  Unit III  JUSPEC's- Meaning, Formation of NBFC's, Types and Regulation of NBFC's, Types and Regulation of NBFC's. Meaning, Genefits and Uses of Self-Refunded Policies- Essentials of Sound Dividend Policy. Sividend Policy and its types, Surplus and Reserve Policy, (Theory & Numericals)  Unit IV  Justin IV  Justin IV  Jash How Statement. Significance of Financial Markets, Office of Cash Flow Statement as per AS-3. (Theory & Numericals)  UNIT I  Justin III  Justin III III  Justin III III III III III III III III III I	ssued by SEBI, Achievements of SEBI.(Theory	06		
Secondary Market, Products dealt in the Secondary Market, Stock Exchange, Secondary Market Intermediaries. Listing Procedure. NSE and BSE. (Theory)  Gapital Budgeting. Investment Appraisal Techniques, Pay Back Period Method, Rate of return method, Net Present Value Method, Discounted Cash Flow Method, Che Present Value Method, Discounted Cash Flow Method, Chery & Numericals)  Unit III  NBFC's- Meaning, Formation of NBFC's, Types and Regulation of NBFC's, Credit Rating: Meaning /Concept, Scope & Significance of credit aring, Benifits to Investors. Credit Rating Agency in India CRISIL, ICRA, CARE, (Theory)  Dividend Policies- Essentials of Sound Dividend Policy, Determination of Dividend Policy and its types, Surplus and Reserve Policy, (Theory & Numericals)  Unit IV  Cash Flow for Investment Analysis- Meaning, Benefits and Uses of Cash Flow Statement. Significance, Limitations of Cash Flow Statement. Format of Cash Flow Statement as per AS-3. (Theory & Numericals)  Of UNIT I  Financial Market in India: significance of Financial Markets, Objectives and functions of the financial System, Types of Financial Markets, Money Market, Meaning , Features, functions, Composition Capital Market- Meaning , Features, functions, Composition Capital Market- Meaning , Genoposition & Structure of Capital Market Market segment.  Products and Participant's in Primary market. Regulatory authorities governing financial and capital market. SEBI - (Security Exchange Board of India)/Gaganisational structure of SEBI, Role and Functions of Stock Exchange and SEBI, Regulation issued by SEBI, Achievements of SEBI, Cheory)  Os Dividend Policy SEBI, Achievements of SEBI, Cheory)	Primary Market: Meaning, Functions, Scope & Significance of PrimaryMarket, Developments in the Primary Market, Primary Market Intermediaries.	05		
Capital Budgeting - Meaning, Nature and Importance of Capital Budgeting, Investment Appraisal Techniques, Pay Back Period Method, Ret of return method, Net Present Value Method, Discounted Cash Flow Method, (Theory & Numericals)  NBFC's- Meaning, Formation of NBFC's, Types and Regulation of NBFC's, Togeth Rating: Meaning /Concept, Scope & Significance of credit ating, Benifits to Investors. Credit Rating Agency in India CRISIL, CRA, CARE. (Theory)  Notidend Policies- Essentials of Sound Dividend Policy, Determination of Dividend Policy and its types ,Surplus and Reserve Policy. (Theory & Numericals)  Unit IV  Cash Flow for Investment Analysis- Meaning, Benefits and Uses of Cash Flow Statement. Significance, Limitations of Cash Flow Statement. Significance, Limitations of Cash Flow Statement. Significance of Financial Market in India: significance of Financial Markets, Objectives and functions of the financial System, Pypes of Financial Markets, Money Market- Meaning, features, functions, Composition Capital Market. Meaning, features, functions, Composition Capital Market Meaning, features, functions, Composition Capital Market, Meaning, features, functions, Composition Capital Market Meaning, features, functions, Composition Capital Market, Meaning, features, functions, Capital Market, Meaning, features, functions, Capital Market, Meaning, features, functions, Capital Market, Meaning, features	Secondary Market, Products dealt in the Secondary Market, Stock Exchange, Secondary Market Intermediaries. Listing Procedure. NSE and BSE.	05		
NBFC's - Meaning, Formation of NBFC's , Types and Regulation of NBFC's . Types and Reserve atting, Benifits to Investors. Credit Rating Agency in India CRISIL, CRA, CARE. (Theory)  Dividend Policies - Essentials of Sound Dividend Policy, Determination of Dividend Policy and its types , Surplus and Reserve Policy, (Theory & Numericals)  Unit IV  Lash Flow funvestment Analysis - Meaning, Benefits and Uses of Lash Flow Statement. Significance , Limitations of Cash Flow statement.  Format of Cash Flow Statement as per AS-3. (Theory & Numericals)  UNIT I  Financial Market in India : significance of Financial Markets, Dipictives and functions of the financial System, types of Financial Markets.  Money Market - Meaning , features, functions, Composition Capital Market Market againg , Composition & Structure of Capital Market Market weaning , features, functions, Composition Capital Market Market agains and Participant's in Primary market. Regulatory authorities governing financial and capital market.  SEBI - (Security Exchange Board of India)Organisational structure of SEBI, Role and Functions of Stock Exchange and SEBI, Regulation ssued by SEBI, Achievements of SEBI(Theory)  04  March 18  18  10  April 01/04/2023  April 01/04/2023  April 01/04/2023  28/04/2023  18  10  4  April 01/04/2023  28/04/2023  4  4  4  4  4  4  4  4  4  4  4  4  4	Capital Budgeting - Meaning, Nature and Importance of Capital Budgeting, Investment Appraisal Techniques, Pay Back Period Method, Rate of return method, Net Present Value Method,	08		
Credit Rating: Meaning / Concept, Scope & Significance of credit ating, Benifits to Investors. Credit Rating Agency in India CRISIL, CRA, CARE. (Theory) Dividend Policies - Essentials of Sound Dividend Policy, Determination of Dividend Policy and its types ,Surplus and Reserve Policy, (Theory & Numericals)  Unit IV Cash Flow for Investment Analysis - Meaning, Benefits and Uses of 2ash Flow Statement. Significance ,Limitations of Cash Flow Statement. Significance ,Limitations of Cash Flow Statement as per AS-3. (Theory & Numericals)  UNIT I Financial Market in India : significance of Financial Markets, Objectives and functions of the financial System, Fypes of Financial Markets, Meaning , features, functions, Composition Capital Market - Meaning , Composition & Structure of Capital Market Market segment. Products and Participant's in Primary market. Regulatory authorities governing financial and capital market. SEBI - (Security Exchange Board of India) Organisational structure of SEBI, Regulation ssued by SEBI, Achievements of Stock Exchange and SEBI, Regulation ssued by SEBI, Achievements of SEBI.(Theory)  Od April Olividend Policy  Olividend Policies - Essentials of Sund Reserve  10  Olividend Policies - Essentials of Sund Reserve  10  Olividend Policies - Essentials of Sund Reserve  10  Olividend Policies - India Reserve  10  Olividend Polici	NBFC's- Meaning, Formation of NBFC's , Types and Regulation of	04		
Determination of Dividend Policy and its types ,Surplus and Reserve Policy, (Theory & Numericals)  Unit IV  Cash Flow for Investment Analysis- Meaning, Benefits and Uses of Cash Flow Statement. Significance ,Limitations of Cash Flow Statement. Significance ,Limitations of Cash Flow Statement.  Format of Cash Flow Statement as per AS-3. (Theory & Numericals)  UNIT I  Financial Market in India: significance of Financial Markets,  Objectives and functions of the financial System,  Types of Financial Markets,  Money Market- Meaning , features, functions, Composition  Capital Market- Meaning ,Composition & Structure of Capital Market  Market segment.  Products and Participant's in Primary market.  Regulatory authorities governing financial and capital market.  SEBI - (Security Exchange Board of India)Organisational structure of SEBI, Regulation ssued by SEBI, Achievements of SEBI.(Theory)  Objectives and Functions of Stock Exchange and SEBI, Regulation ssued by SEBI, Achievements of SEBI.(Theory)	Credit Rating: Meaning /Concept, Scope & Significance of credit rating, Benifits to Investors. Credit Rating Agency in India CRISIL, (CRA, CARE. (Theory)	04		
Cash Flow for Investment Analysis- Meaning, Benefits and Uses of Cash Flow Statement. Significance ,Limitations of Cash Flow Statement.  Format of Cash Flow Statement as per AS-3. (Theory & Numericals)  UNIT I  Financial Market in India: significance of Financial Markets, Dipectives and functions of the financial System, Types of Financial Markets, Money Market- Meaning, features, functions, Composition Capital Market Meaning, Composition & Structure of Capital Market Market segment.  Products and Participant's in Primary market. Regulatory authorities governing financial and capital market. SEBI - (Security Exchange Board of India)Organisational structure of SEBI, Role and Functions of Stock Exchange and SEBI, Regulation ssued by SEBI, Achievements of SEBI.(Theory)  14  18  01/04/2023- 28/04/2023  18  03  05  06  07  08  09  09  09  09  09  09  09  00  00	Determination of Dividend Policy and its types ,Surplus and Reserve Policy, (Theory & Numericals)	10		
UNIT I Financial Market in India: significance of Financial Markets, Disjectives and functions of the financial System, Types of Financial Markets, Money Market- Meaning, features, functions, Composition Capital Market- Meaning, Composition & Structure of Capital Market Market segment. Products and Participant's in Primary market. Regulatory authorities governing financial and capital market. SEBI - (Security Exchange Board of India)Organisational structure of SEBI, Role and Functions of Stock Exchange and SEBI, Regulation ssued by SEBI, Achievements of SEBI.(Theory)  O3  O4  O4  O5  O5  O5  O6  O6  O6  O6  O6  O6  O6	Cash Flow for Investment Analysis- Meaning, Benefits and Uses of Cash Flow Statement. Significance ,Limitations of Cash Flow	14	-	
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ssued by SEBI, Achievements of SEBI.(Theory)  06	EBI - (Security Exchange Board of India)Organisational structure of	02		
UniversitySemesterExams		06		
	UniversitySemesterExams			
DiwaliVacation/Semester Brack 07/05/-15/06/23	DiwaliVacation/Semester Brack	07/05/-15/06/23		

Date of Submission 05/07/2022

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IQAC Coordinator anand Arya Kanya Mahavidyalaya Jaripatka, Hagpur



#### Dayanand Arya Kanya Mahavidyalaya Department of Commerce

#### **Sub-** Human Resource Management

2022-23

#### Semester wise Semester VI TeachingPlan2022-23(OfflineMode)

Unit	Required Lectures	Monthly Lectures	Duration
UNIT I	2. 2.2	January18	10/01/2023-
Human Resource Management, Definition, Objectives, Functions, Scope, Importance.	12		
Quality of a ideal Human Resource Managers	06		
Unit II Recruitment: - meaning, source; selection process and		February20	16/02/2022-
importance, placement and induction, career planning v/s manpower planning	10	,	
Training: - meaning, method, training and development	10		
Unit III  Labour welfare: - Safety and Health Measures Workers  Participation in Management - Objectives for Wage Incentive -  Fringe Benefits  Collective Bargaining - Features - Pre-requisite of Collective	09	March 18	09/03/2023-
Bargaining - Agreement at different levels, Successful Participation of workers in Management.	19		
Unit IV Human Resource Planning - Human Capital Investment - Expenditure vs. Productivity Meaning and Definition of Human Resource Accounting, Importance; Human Resource Accounting - Measurement of Human Value addition into Money Value	10	April 19	01/04/2023-
	09		
ExtraClassforSlowlearners			
RevisionClass	05		
MockTest	02		
UniversitySemesterExams			
DiwaliVacation/ SemesterBreak	07/05-15/05/23		

Date of Submission 05/07/2022

- Manta-

Sujald IQAC Coordinator Dayanand Anya Kanya Maharidyalaya Jaripatka, Itagpur

