

## Action Taken Report 2022-23

IQAC makes it a tradition to mandatorily collect feedback from stakeholders- students, teachers, alumni and parents. This is done by the feedback committee. It collects and analyses the feedbacks from different stakeholders and submit action taken report to the appropriate bodies.

The Feedback Analysis Committee of the institution designs and collects feedback from its stakeholders to monitor and evaluate its performance quality on curriculum and curriculum related issues. The feedback forms were collected from students, teachers, employers, alumni and parents. Students who offered feedback were from all the departments via online link. The feedback targets following different content for different stakeholders.

- For students, it addressed curriculum and its learning related issues in terms of quality, competence, skills and professionalism. This feedback also considers other issues like delivery of curriculum by teachers.
- For students about teacher, the feedback addressed issues like suitability the course and its need base, outcomes of the curriculum, relationship with course content and corresponding reference material, availability of reference materials in terms with curriculum, evaluation methods and curriculum delivery, etc.
- For parents, it addressed issues like general communication skills, teaching methods, developing solutions to real life problems, working in a team, creative challenges to challenges, discipline, learning of new techniques, integration of technology for work as learnt through the curriculum.
- For alumni, it aimed for responses on adequateness of courses curriculum, sufficiency of syllabus content in context of current professional standards and curriculum design in context of development of self-directed learning and problem solving approach.

### **General Action Plan after data collection and analysis**

- Based on the Annual Feedback Action Taken Report plans for the next academic year will be prepared in the faculty meeting.
- Department level meetings are also held to execute and implement the action plan.

The feedback collected is analyzed and sent it to the respective authorities for the actions.

<b>Feedback</b>	<b>Given by</b>	<b>Action taken</b>	<b>Impact</b>
<b>Content of syllabi needs enhancement in terms of quality</b>	Students	Formal instructions were circulated to all constituent Departments through competent authority for addressing the issue of enrichment of content in the syllabus.	Subsequent application by teachers was observed and efforts were effective.
<b>Depth of the course content needs to be increased for achieving the expected Course Outcomes</b>	Students	Formal instructions were circulated to all constituent colleges through competent authority for addressing the issue of attainment of COs & Pos. Teachers were informed to keep check on the attainment of course outcomes	Teachers made students familiar with ideas of POs and COs and their expected outcomes
<b>Applicability/relevance of curriculum in real life situations can be increased</b>	Students	Formal instructions were circulated to all faculties through competent authority for addressing the issue of applicability of the Curriculum.	Teachers made efforts to relate the curriculum with real life situations by industrial tour.
<b>More exposure to field visits in curriculum</b>	Alumni	All the teachers were notified about the issue and they were encouraged to have more field visits as a part of their curriculum	Teachers paid more attention to have more field visits and thus gave exposure to students for field visits
<b>Curriculum must be upgraded /updated at regular intervals RTMNU examination system needs to be improved</b>	Students	Faculties who are members on Boards of studies/ task forces of the University have been briefed to take up the matter in the appropriate forum. Other faculty members are also advised to contact the decision making members of Boards of studies with appropriate suggestions.	Teachers taking Add-on Courses for bridging the gap between Curriculums.

<b>Safe drinking water needed</b>	Students	4 Water coolers are available on strategic points within the College including 1 on ground floor, second and third floor of the main building and 1 near canteen. They are filled through well maintained water purifying equipment and cleaned regularly.	More healthy facilities were available.
<b>More computers needed for the purpose of departmental &amp; research works Teaching aids (ICT) in the allowed/encouraged to attend workshops &amp; seminars in the subjects</b>	Students	More computers and ICT facilities have been added, in departments as well as classrooms. Teachers are allowed as well as encouraged to attend workshops, conferences and seminars, taking due care to complete their assigned workloads.	More Focused on ICT base teaching.
<b>More weightage to be given to employability in curriculum</b>	Parents	The curriculum is framed based upon the syllabi prescribed by University. However, the training and placement Cell, Add-on Course, holds regular annual training programs to enhance soft skills, arranges guest lectures, and hosts placement drives of various organizations to increase employability of students.	Career-Katta and many new Soft skill programmes were introduced.



In-charge  
Dr. Ritu Tiwari



Principal  
Dr. Shraddha Anilkumar

