## DIRECTION No. 51 OF 2024

## ADMISSIONS AND EXAMINATIONS LEADING TO THE AWARD OF THE DEGREEOF BACHELOR OF SOCIAL WORK WITH HONORS AND HONORS WITH RESEARCH DIRECTION, 2024

Whereas, Maharashtra Public Universities Act, 2016 (VI of 2017) (hereinafter the Act) has come into force from 1ˢᵗ March 2017; and the same has been made applicable to the Rashtrasant Tukadoji Maharaj Nagpur University (hereinafter the "University").

AND

Whereas, the University has issued Direction to 27 of 2022 dealing with the composition of the four faculties, created by the Act, where under the existing different faculties of the University have been merged into the four new faculties created by the Act, by which the subject of social work has been included in the faculty of Inter-disciplinary Studies;

AND

Whereas, the Board of Studies for the subject of Social Work in its meeting held on 26/06/2024 vide item No. 1(A) has considered, accepted and recommended to the Faculty, for its acceptance, the syllabi with draft direction and the scheme of examination of semesters I to VIII of the Bachelor of Social Work (Semester Pattern) Four-year Honors/ Research Degree Course;

AND

Whereas, the University has issued Direction No. 29 of 2023prescribing "conditions for conduct of undergraduate and post graduate examinations based on credit based/choice based credit system, in all faculties, Direction, 2024", prescribing certain conditions relating to maximum and minimum passing marks in the theory /practical subjects prescribed in the semester of a course, the maximum theory and practical subjects in a semester, rules of exemption and ATKT, and also the coding pattern for the subjects in each semester of the course;

AND

Whereas, The National New Education Policy of India has come into force from 29ᵗʰ of July 2020;

AND

Whereas, the Board of Studies in Social work in its meeting held on 26/6/2024 and has now considered accepted and recommended to the faculty for its acceptance , the revised social work curriculum structure as per NEP 2020 and syllabi with draft Direction and the scheme of examination of semesters I to VIII of the Bachelor of Social work (semester Pattern) (Honors and Honors with Research Four year degree) course to be made effective from the session 2024-25;

AND

Whereas, the Faculty of Humanities in its meeting held on 19/7/2024 and has now considered accepted and recommendations of the Board of Studies regarding the revised social work curriculum structure as per NEP 2020 and syllabi with draft Direction and the scheme of examination of semesters I to VIII of the Bachelor of Social work (semester Pattern) (Honors and Honors with Research Four year degree) course to be made effective from the session 2024-25;

AND

Whereas, Hon'ble Vice-Chancellor has accepted the recommendation of the Board of Studies in social work and the Faculty, regarding the revised social work curriculum structure as per NEP 2020 and syllabi on behalf of the Academic Council in exercise of the powers vested in him Under Section 12(7) of the Act;

Now, therefore, I, Dr. Prashant Bokare, Vice-Chancellor, in exercise of my powers under section 12(8) of the Act, do hereby issue the following Direction;

1.  This Direction may be called "Admissions and Examinations Leading to the Award of Certificate, Diploma, Degree and Bachelor of Social Work, Honors and Honors with Research Direction, 2024".

2.  The Direction shall come into force from the date of its issuance; this direction shall be applicable from the academic year 2024-25. However all earlier students shall be governed by the earlier direction no 29/2023

3.  In this Direction unless the context requires otherwise;

    a.  "ATKT" means "Allowed to Keep Term" in the higher semester, as per the rules herein.

b.     "Board of Studies" means Board of studies of the University in the discipline/subjects concerned.

c.     "Course" means a theory, practical (or the combination of theory and practical) subject, and research project, prescribed for any semester and carrying maximum and minimum passing marks, which a student, admitted to the programme of the Bachelor of Social Work (Choice Based Credit System) has to study in order to become eligible for the award of the Honors and Honors with ResearchDegree under this Direction.

d.     "Credit" means the unit by which the course work is measured. It is measured in terms of weekly class hours assigned to a Course.

e.     "Credit Point" (CP): It is the value obtained by multiplying the Grade Point by the Credit i.e. No. of Credits assigned for the course x Grade Points secured for that course.

f.     "Cumulative Grade Point Average (CGPA)": CGPA refers to the Cumulative Grade Point Average weighted across all the semesters. It is obtained by dividing total number of credit points in all the semesters by the total number of credits in all the semesters.

g.     "Degree" means the Graduate Degree of Bachelor of Social Work (completing six semesters)

h.     "Honors" means the Honors degree of Bachelor of Social Work (Completing 8 semester)

i     "Honors with Research" means Honors with research of Bachelor of Social Work (completing 8 semester with the focus on research in VII and VIII semester )

j.     "Grade Letter": It is an index to indicate the performance of a student in a particular course/ Paper. It is the transformation of actual marks secured by a student in a course/paper. It is indicated by a Grade letter O,A+,A, B+,B,C,P and F. There is a range of marks for each Grade.

k.    "Grade Point" : Grade Point is weight allotted to each grade letter depending on the marks awarded in a course/paper

k.    "Programme" means the Graduate Honors and Honors with Research Degree Programme of Bachelor of Social Work (Choice Based Credit System) (for short "B.S.W." programme) under this Direction.

l.    "Student" means a student admitted to the programme under this Direction.

m.    "Semester Grade Point Average (SGPA)": SGPA indicates the performance of a student in a given Semester. It is based on the total credit points earned by the student in all the courses and the total number of credits assigned to the courses/papers in a Semester.

n.    "University": means Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur.

4.    **Eligibility for Admission to the course**: A Student passed with higher secondary examination (10+2 pattern), or Certificate course in social work or any other equivalent course, shall be eligible to take admission in the undergraduate course governed by this Direction.

5.    The duration of the programme, Bachelor of Social Work (CBCS) shall be of four academic years consisting of eight semesters with the University examinations at the end of each semester.

6.    **Medium of Instruction**: Medium of instruction shall be Marathi, Hindi or English.

7.    Under this directive, there are two four-year degree programs: a Bachelor of Social Work (B.S.W.) with Honors and a Bachelor of Social Work (B.S.W.) Honors with Research. Students who have completed semesters I to VI with a C.G.P.A. of 7.5 or above and wish to pursue research are eligible for admission into Semester VII of the B.S.W. Honors with Research program.

8.    Programme Structure: Following shall be the structure of the Bachelor of Social Work programme. This programme shall comprise theory papers, field work practicum and Research Project spread in various semesters as described and detailed herein;

# EVOLVING NEW CURRICULAR FRAMEWORK IN SOCIAL WORK:

## Credit Distribution for Three /Four- Year Honours /Honours with Research Degree Programme in Social Work with Multiple Entry and Exit Options w.e. f. 2024-25

| S.N. | Outline | Sem I | Sem II | Sem III | Sem IV | Sem V | Sem VI | Sem VII | Sem VIII | Total credit |
|------|---------|-------|--------|---------|--------|-------|--------|---------|----------|--------------|
| | | | | | | | | | | |
| 1 | No of Theory Papers | 06 | 06 | 06 | 07 | 05 | 06 | 04 | 04 | - - |
| | Theory credit | 16 | 16 | 16 | 18 | 16 | 18 | 14 | 12 | 126 |
| 1 | Social Work Practicum | 02 | 02 | 02 | 01 | 03 | 02 | 02 | 02 | - - |
| | SWP credit | 06 | 06 | 06 | 04 | 08 | 06 | 06 | 06 | 48 |
| 1 | Individual Research Project Credit | Nil | Nil | Nil | Nil | Nil | Nil | Nil | 02 | 02 |
| | Total Credit | 22 | 22 | 22 | 22 | 24 | 24 | 20 | 20 | 176 |

## Social Work Honors with Research

| S.N. | Outline | Sem I | Sem II | Sem III | Sem IV | Sem V | Sem VI | Research Honors | | Total credit |
|------|---------|-------|--------|---------|--------|-------|--------|------|------|--------------|
| | | | | | | | | VII | VIII | |
| 1 | No of Theory Papers | 06 | 06 | 06 | 06 | 05 | 06 | 05 | 04 | - - |
| | Theory credit | 16 | 16 | 16 | 16 | 16 | 18 | 16 | 12 | 126 |
| 1 | Social Work Practicum | 02 | 02 | 02 | 02 | 03 | 02 | Nil | Nil | - - |
| | SWP credit | 06 | 06 | 06 | 06 | 08 | 06 | Nil | Nil | 38 |
| | Research Project Credit | Nil | Nil | Nil | Nil | Nil | Nil | 04 | 08 | 12 |
| | Total Credit | 22 | 22 | 22 | 22 | 24 | 24 | 20 | 20 | 176 |

9. **Multiple Entry and Multiple Exit (MEME):**

a.　A student may opt for the award of a Certificate upon completing Semesters I and II. This option allows the student to exit the program after fulfilling the requirement of a one-month block placement.

b. A student may choose to exit the program after completing Semesters I to IV and request the award of a Diploma in Social Work. To do so, the student must complete an online NSQF course or a one-month internship.

c. A student may choose to exit the program after completing Semesters I to VI and request the award of a Bachelor Degree in Social Work. To qualify, the student must complete a one-month internship as specified in the syllabus.

d. A student who has opted to exit the program at any level before completing the four-year degree may re-enter the program, provided they complete the degree within seven years from the date of their first admission.

e. Following table shows the credit required for Multiple exit :

| Certification Award at Exit option | Total credit required | Semester | Block Placement |
|---|---|---|---|
| Certificate | 44 | I and II Sem. | One month |
| Diploma | 88 | I to IV Sem. | One month/ 4 credit course of NSQF |
| Degree | 136 | I to VI Sem. | One month |
| Honors and Honors with Research | 176 | I to VIII | One month |

Multiple Entry: Students from other disciplines may opt for or be admitted to specific theory courses of 4 or 2 credits that do not have a fieldwork component.

10. **Number of Theory papers, social work practicum and Group Research Project:**

There shall be a total of 44 theory papers for the BSW Honors Programme and 45 Papers in Social work Honors with Research Programme. All the papers are compulsory to all students. Social work Practicum shall be mandatory from 1st. to 8th. Semester in Honors Degree Rural Camp of 5-7 days duration shall be a part of social work practicum during 4th semester and study tour shall be a part of 6th semester. The study tour should be conducted within Maharashtra region. Each student shall require undertaking the Individual Research Project, in a subject relevant to the area of social work practice. The semester wise allocation of subject, credits and Teaching hours as follows.

# SYLLABUS STRUCTURE FOR BSW SEMESTER -1

**Total Marks : 550    Total Credit : 22**

| SR No | Domain | Paper Code | Subject | Total Marks | University theory exam | CIE Marks | Minimum Passing Marks | Credit | Weekly Hours |
|-------|--------|------------|---------|-------------|------------------------|-----------|-----------------------|--------|--------------|
| 1 | DSC | 1T1 | Introduction to Social Work Profession | 50 | 40 | 10 | 20 | 2 | 2 |
| 2 | DSC | 1T2 | **Method Course:** Working with Individual | 100 | 80 | 20 | 40 | 4 | 4 |
| 3 | Minor | 1T3 | School Social Work ( Cr.2) | 50 | 40 | 10 | 20 | 2 | 2 |
| 4 | OE | 1T4 | Psychology for Social Work (Cr. 4) | 100 | 80 | 20 | 40 | 4 | 4 |
| 5 | AEC | 1T5 | L₁- English :-Writing skill (Cr. 2) | 50 | 40 | 10 | 20 | 2 | 2 |
| 6 | AEC | 1T6 | L₂-मराठी:लेखनकौशल्य / हिन्दी:लेखनकौशल्य /Supplementary English (Cr. 2) | 50 | 40 | 10 | 20 | 2 | 2 |
| 7 | VSC | 1P1 | Social Work Practicum (Cr.4) | 100 | 80 | 20* | 40 | 4 | 12 Hrs |
| 8 | CEP/CC | 1P2 | Community Engagement Programme/ NSS/CULTURAL/SPORTS/EXTENSION ACTIVITY | 50 | 40 | 10* | 20 | 2 | 4 Hrs. |

**\*Internal Viva-Voce**

**- - CIE: Continuous Internal Evaluation**

# SYLLABUS STRUCTURE FOR BSW SEMESTER- 2

**Total Marks : 550     Total Credit : 22**

| SR. No | Domain | Paper Code | Subject | Total Marks | University theory exam | CIE Marks | Minimum Passing Marks | Credit | Weekly Hours |
|--------|--------|-----------|---------|-------------|----------------------|-----------|----------------------|--------|--------------|
| 1 | DSC | 2T1 | Skills for Social Worker | 50 | 40 | 10 | 20 | 2 | 2 |
| 2 | DSC | 2T2 | **Method Course:**Working With Group | 100 | 80 | 20 | 40 | 4 | 4 |
| 3 | OE | 2T3 | Sociology for Social Work- | 100 | 80 | 20 | 40 | 4 | 4 |
| 4 | AEC | 2T4 | L₁-English Paper Writing and Presentation Skill | 50 | 40 | 10 | 20 | 2 | 2 |
| 5 | AEC | 2T5 | L₂- Marathi/ Hindi / : Paper Writing and Presentation Skill / Supplementary English : | 50 | 40 | 10 | 20 | 2 | 2 |
| 6 | VEC | 2T6 | Citizen Rights and Duties | 50 | 40 | 10 | 20 | 2 | 2 |
| 7 | VSC | 2P1 | Social Work Practicum | 100 | 80 | 20* | 40 | 4 | 12hrs |
| 8 | FP | 2P2 | Children related agency visit /presentation /workshop /screening | 50 | - | 50 | 20 | 2 | 4 |

**\*Internal Viva-Voce**

**- - CIE: Continuous Internal Evaluation**

# SYLLABUS STRUCTURE FOR BSW SEMESTER- 3

**Total Marks : 550     Total Credit : 22**

| SR No | Domain | Paper Code | Subject | Total Marks | University theory exam | CIE Marks | Minimum Passing Marks | Credit | Weekly Hours |
|---|---|---|---|---|---|---|---|---|---|
| 1 | DSC | 3T1 | Method Course: Community organization | 100 | 80 | 20 | 40 | 4 | 4 |
| 2 | DSC | 3T2 | Areas of Social Work Practice | 100 | 80 | 20 | 40 | 4 | 4 |
| 3 | MINOR | 3T3 | Disability and Social Work | 50 | 40 | 10 | 20 | 2 | 2 |
| 4 | OE | 3T4 | Psychology for Human Growth and Development | 50 | 40 | 10 | 20 | 2 | 2 |
| 5 | AEC | 3T5 | English | 50 | 40 | 10 | 20 | 2 | 2 |
| 6 | AEC | 3T6 | Marathi/Hindi/Supplementary English | 50 | 40 | 10 | 20 | 2 | 2 |
| 7 | FP | 3P1 | Social Work Practicum | 100 | 80 | 20* | 40 | 4 | 12 Hrs |
| 8 | CC | 3P2 | NSS/CULTURAL/SPORTS/ EXTENSION ACTIVITY | 50 | 40 | 10 | 20 | 2 | 2 |

**\*Internal Viva-Voce**

**- - CIE: Continuous Internal Evaluation**

# SYLLABUS STRUCTURE FOR BSW SEMESTER -4

**Total Marks : 550**                                    **Total Credit : 22**

| Sl No | Domain | Paper Code | Subject | Total Marks | University theory exam | CIE Marks | Minimum Passing Marks | Credit | Weekly Hours |
|-------|--------|-----------|---------|-------------|------------------------|-----------|----------------------|--------|--------------|
| 1 | DSC | 4T1 | **Method Course: Social Welfare Administration** | 100 | 80 | 20 | 40 | 4 | 4 |
| 2 | DSC | 4T2 | Indian Constitution | 100 | 80 | 20 | 40 | 4 | 4 |
| 3 | MINOR | 4T3 | Environment Development Programme | 50 | 40 | 10 | 20 | 2 | 2 |
| 4 | OE | 4T4 | Social Change | 50 | 40 | 10 | 20 | 2 | 2 |
| 5 | AEC | 4T5 | English | 50 | 40 | 10 | 20 | 2 | 2 |
| 6 | AEC | 4T6 | Marathi/Hindi/ Supplementary English | 50 | 40 | 10 | 20 | 2 | 2 |
| 7 | IKS | 4T7 | Yoga and Meditation | 50 | 40 | 10 | 20 | 2 | 2 |
| 8 | FP | 4P1 | Social Work Practicum | 100 | 80 | 20* | 40 | 4 | 12 Hrs |

**\*Internal Viva-Voce**

**- - CIE: Continuous Internal Evaluation**

# SYLLABUS STRUCTURE FOR BSW SEMESTER -5

**Total Marks : 600**                                          **Total Credit : 24**

| Sl No | Domain | Paper Code | Subject | Total Marks | University theory exam | CIE Marks | Minimum Passing Marks | Credit | Weekly Hours |
|---|---|---|---|---|---|---|---|---|---|
| 1 | DSC | 5T1 | **Method Course:** Social Action & Advocacy | 100 | 80 | 20 | 40 | 4 | 4 |
| 2 | DSC | 5T2 | **Method Course:** Social Work Research and Statistics | 100 | 80 | 20 | 40 | 4 | 4 |
| 3 | DSC | 5T3 | Personal &Professional Self | 50 | 40 | 10 | 20 | 2 | 2 |
| 4 | Elective | 5T4 | Social Work Practice and Local Self Governance ( Cr 4) | 100 | 80 | 20 | 40 | 4 | 4 |
| 5 | MINOR | 5T5 | Indian Social Movements | 50 | 40 | 10 | 20 | 2 | 2 |
| 6 | FP | 5P1 | Social Work Practicum | 100 | 80 | 20* | 40 | 4 | 12 Hrs |
| 7 | VSC | 5P2 | Art and folk culture in India ( script writing folk, art etc) | 50 | - | 50 | 20 | 2 | 2Hrs |
| 8 | SEC | 5P3 | Report Writing & Documentation Skill ( Cr 2) | 50 | 40 | 10 | 20 | 2 | 2 Hrs |

\*Internal Viva-Voce

- - CIE: Continuous Internal Evaluation

# SYLLABUS STRUCTURE FOR BSW SEMESTER -6

**Total Marks : 600**                                        **Total Credit : 24**

| Sl No | Domain | Paper Code | Subject | Total Marks | University theory exam | CIE Marks | Minimum Passing Marks | Credit | Weekly Hours |
|---|---|---|---|---|---|---|---|---|---|
| 1 | DSC | 6T1 | Social Policy and Legislation | 100 | 80 | 20 | 40 | 4 | 4 |
| 2 | DSC | 6T2 | Social Entrepreneurship | 100 | 80 | 20 | 40 | 4 | 4 |
| 3 | DSC | 6T3 | Integrated Social Work Practice | 50 | 40 | 10 | 20 | 2 | 2 |
| 4 | DSE | 6T4 | Gender Studies | 100 | 80 | 20 | 40 | 4 | 4 |
| 5 | MINOR | 6T5 | Counselling for Social Work | 50 | 40 | 10 | 20 | 2 | 2 |
| 6 | MINOR | 6T6 | Indian Culture and National Building | 50 | 40 | 10 | 20 | 2 | 2 |
| 7 | FP | 6P1 | Social Work Practicum | 100 | 80 | 20* | 40 | 4 | 12 Hrs |
| 8 | SEC | 6P2 | Administrative & Leadership Skill | 50 | - | 50 | 20 | 2 | 2 |

**Internal and *External Viva-Voce**
**- - CIE: Continuous Internal Evaluation**

# SYLLABUS STRUCTURE FOR SEMESTER -7 BSW HONOURS

Total Marks : 500

Total Credit : 20

| Sl No | Domain | Paper Code | Subject | Total Marks | University theory exam | CIE Marks | Minimum Passing Marks | Credit | Weekly Hours |
|---|---|---|---|---|---|---|---|---|---|
| 1 | DSC | 7T1 | NGO &Project Management | 100 | 80 | 20 | 40 | 4 | 4 |
| 2 | DSC | 7T2 | Cyber Crime & Social Work | 50 | 40 | 10 | 20 | 2 | 2 |
| 3 | DSE | 7T3 | DSE Basket | 100 | 80 | 20 | 40 | 4 | 4 |
| 4 | MINOR | 7T4 | Qualitative and Quantitative Research Methodology ( Cr 4) | 100 | 80 | 20 | 40 | 4 | 4 |
| 5 | DSC | 7P1 | Social Work Practicum (NGO  Setting ) | 100 | 80 | 20* | 40 | 4 | 15 hrs |
| 6 | VSC | 7P2 | Stress Management ( Cr 2) | 50 | - | 50 | 20 | 2 | 2Hrs |

Internal  and *External Viva-Voce- - CIE: Continuous Internal Evaluation

# SYLLABUS STRUCTURE FOR SEMESTER- 8 BSW HONOURS

Total Marks : 500

Total Credit : 20

| Sl No | Domain | Paper Code | Subject | Total Marks | University theory exam | CIE Marks | Minimum Passing Marks | Credit | Weekly Hours |
|---|---|---|---|---|---|---|---|---|---|
| 1 | DSC | 8T1 | Corporate Social Responsibility | 100 | 80 | 20 | 40 | 4 | 4 |
| 2 | DSC | 8T2 | Disaster Management | 50 | 40 | 10 | 20 | 2 | 2 |
| 3 | DSE | 8T3 | DSE Basket | 100 | 80 | 20 | 40 | 4 | 4 |
| 4 | OE | 7T4 | Gerontology: Issues and Concerns | 50 | 40 | 10 | 20 | 2 | 2 |
| 5 | DSC | 8P1 | Social Work Practicum | 100 | 20* | 80 | 40 | 4 | 15 hrs |
| 6 | OJT | 8P2 | Placement at Field Work Agency | 50 | - | 50 | 20 | 2 | 2Hrs |
| 7 | FP | 8RP1 | Research Project ( Individual) | 50 | 10 Ex-Viva voce | 40 | 20 | 2 | 4 Hrs |

Internal  and *External Viva-Voce- - CIE: Continuous Internal Evaluation

Bachelor of Social Work (BSW) Programme - Total Credit: 176

# SYLLABUS STRUCTURE FOR BSW SEMESTER- 7 HONORS WITH RESEARCH

Total Marks : 500

Total Credit : 20

| Sl No | Domain | Paper Code | Subject | Total Marks | University theory exam | CIE Marks | Minimum Passing Marks | Credit | Weekly Hours |
|---|---|---|---|---|---|---|---|---|---|
| 1 | DSC | 7T1 | NGO &Project Management | 100 | 80 | 20 | 40 | 4 | 4 |
| 2 | DSC | 7T2 | Information Technology in Social Work Practice | 100 | 80 | 20 | 40 | 4 | 15 hrs |
| 3 | DSC | 7T3 | Cyber Crime & Social Work | 50 | 40 | 10 | 20 | 2 | 2 |
| 4 | DSE | 7T4 | Programme Impact Evaluation | 50 | 40 | 10 | 20 | 2 | 2 |
| 5 | MINOR | 7T3 | Qualitative and Quantitative Research Methodology | 100 | 80 | 20 | 40 | 4 | 4 |
| 6 | RP | 7RP 1 | Research Project | 100 | 80 | 20* | 40 | 4 | 4 |

Internal and *External Viva-Voce

# SYLLABUS STRUCTURE FOR SEMESTER -8 BSW HONORS WITH RESEARCH

Total Marks : 500

Total Credit : 20

| Sl No | Domain | Paper Code | Subject | Total Marks | University theory exam | CIE Marks | Minimum Passing Marks | Credit | Weekly Hours |
|---|---|---|---|---|---|---|---|---|---|
| 1 | DSC | 8T1 | Corporate Social Responsibility | 100 | 80 | 20 | 40 | 4 | 4 |
| 2 | DSC | 8T2 | Intellectual Property Rights ( IPR) | 50 | 40 | 10 | 20 | 2 | 2 |
| 3 | DSC | 8T3 | Disaster Management | 50 | 40 | 10 | 20 | 2 | 2 |
| 4 | DSE | 8T4 | Statistics & Computer Application | 100 | 80 | 20 | 40 | 4 | 4 |
| 5 | RP | 8RP 1 | Research Project | 100 | 80 | 20* | 40 | 4 | Total 182 hours |
| 6 | CEP | 8RP2 | Participatory Research Work | 100 | 80 | 20 | 40 | 4 | 4 |

Internal and *External Viva-Voce

**Acronyms Expanded:**

- **OE:** Open Elective
- **VSC:** Vocational Skill Course
- **SEC:** Skill Enhancement Course
- **VEC:** Value Education Course
- **AEC:** Ability Enhancement Course
- **IKS:** Indian Knowledge System
- **OJT:** On Job Training
- **FP:** Field Practice
- **CC:** Co-curricula
- **CEP:** Community Engagement Programme
- **RP:** Research Project
- **DSC:** Discipline Specific Course
- **DSE:** Discipline Specific Elective/ Specialization
- **SEE:** Semester End Examination - 80%
- **CIE:** Continuous Internal Evaluation - 20%

11. Assessment/Evaluation structure :

a. Marks structure for theory papers: Programme consist of two types of theory paper i.e. 100 Marks (4 Credits) and 50 Marks ( 2 Credits).Theory paper shall be of 4 Credits(100 marks )with 80 Marks for University /Theory Examination and 20 Marks for Internal Assessment. While 2 Credits (50 Marks) with 40 Marks for University /Theory Examination and 10 Marks for Internal Assessment.

b. Internal assessment shall be based on submission of one assignment/ seminar/ workshop/ presentation from each paper/subjects. Student must appear for the internal assessment in the paper/subject.

c. Attendance in each component of Social Work Practicum is mandatory. Student remaining absent in any component will liable to forfeit marks on the components.

d. Internal and External Viva Voce is mandatory.

e. The scheme of examination for Social Work Practicum and instructions for the

Individual Research Project for BSW Honors and Research honors is as given in this Direction.

f.  Study Tour and Residential Village camp is compulsory; there is no substitute component for this activity.

12.  CGPA is (Cumulative Grade Point Average).:  University/Institution /Colleges, CGPA is used to measure the overall academic Achievement of a student by awarding O, A+, A, B+, B, C, P, and  F grades CGPA is as calculation of Average point obtained in all subjects except in additional subjects as per the study scheme.

## Table-1:Award of Grades for Theory Courses

| Range of Marks Obtained out of 100 | Grade with letter | Grade Point (out of 10) |
|---|---|---|
| 90 to 100 | Outstanding "O" | 10 |
| 80 to 89 | Excellent "A+" | 09 |
| 70 to 79 | Very Good  "A" | 08 |
| 60 to 69 | Good        "B+" | 07 |
| 55 to 59 | Fair        "B" | 06 |
| 50 to 54 | Average     "C" | 05 |
| 40 to 49 | Pass        "P" | 04 |
| Below 40 | F : Fail    "F" | 00 |

## Criteria for Division

| CGPA | Grade | Division |
|---|---|---|
| 7.5 and above | O | 1st division with distinction |
| 6 to 7.49 | A | 1st division |
| 5 to 5.99 | B | 2nd  division |
| 4 to 4.99 | C | 3rd  division |

**Note:** The significance of the various grades is as follows:

**Outstanding:** Excellent analysis of the topic. Accurate knowledge of the primary material, wide range of reading, logical development of ideas, originality in approaching the subject, neat and systematic organization of content, elegant and lucid style:

**Excellent:** Excellent is the quality of excelling, of being truly the best at something, acquaintance with seminal publications.

**Very Good:** Excellent analysis of the topic. Accurate knowledge of the primary material, logical development of ideas, neat and systematic organization of content, effective and clear expression;

**Good:** Good analysis and treatment of the topic. Basic knowledge of the primary material, logical development of ideas, neat and systematic organization of content, effective and clear expression;

**Fair:** Some important points covered. Basic knowledge of the primary material, logical development of ideas, neat and systematic organization of content, good language or expression;

**Average:** Some points discussed. Basic knowledge and organization of the primary material, possessing acceptable capacity of expression.

**Pass:** Any two of the above

**Fail:** None of the above

**Credit Point (C)**–Credit Point is calculated for each and every successful papers/course as per following formula.

Credit Point (C) = Credit x Grade Point

**Semester Grade Point Average (SGPA):** SGPA indicates the performance of a student in a given Semester. SGPA is based on the total credit points earned by the student in all the courses and the total number of credits assigned to the courses/papers in a Semester. SGPA shall be rounded off to two decimal points.

SGPA = Total Credit Points in the Semester / Total Number of Credits for the Semester

Provided that SGPA is computed only if the candidate passes in all the courses (gets a minimum 'E' Grade in all Courses).

Calculating SGPA and CGPA

☐ The grades upto C D awarded to student in all the courses shall be converted into a Semester Grade Point Average (SGPA) and Cumulative Grade Point Average (CGPA).

$$\square SGPA = S_m \frac{\sum C_i * P_i}{\sum(C_i)}$$

Where $S_m$ = SGPA of $m^t$ semester ; $C_i$ = Credit of , $I^{th}$ Course

Pi-Grade point earned of $i^{th}$ course

$$\square CGPA = \frac{\sum C_j P_j}{\sum(C_j)}$$

Where, $P_j$= Grade points earned in the $j^{th}$ course;

$C_j$ =Credit of $j^{th}$ course upto semester for which CGPA is to be calculated.

J=1,2,…m re presents the number of courses in which a student is registered upto the semester for which CGPA is to be calculated.

CGPA will be calculated after clearing all courses of semester I to IV.

Equivalent percentage calculation will be based on the following formula:

Equivalent % = (CGPA) x 10

Note: Final Mark List will only show the Grade and the Grade Points and not the marks.

13. **Examination Pattern: -**

Pattern for Four units paper : Four units in each theory paper.Thus the students will have to answer four questions with two internal options and fifth question will be compulsory. Pattern for two unit paper : Students will have to answer four questions with two internal options and fifth question will be compulsory.

14. **Passing Heads:-**The students will have to pass independently in theory and practical exams. The criteria for passing will be 40% marks in respective subject. however there shall be no separate passing in Theory written and Internal component of the theory papers .Notwithstanding anything to the contrary in Direction No.13 of 2017 or the corresponding promotion in next semester passing in **Social Work Practicum** is mandatory.

15. **Evaluation System:-** Examination of all subjects of Under Graduate Programmes shall be conducted by the R.T.M. Nagpur University as per the scheme of Examination prescribed by the relevant Ordinances/Regulations. Every student desirous for appearing at BSW examination will have to complete practical work as per the directions of the concerned teachers and obtain completion certificate to that effect duly signed by Head of the department. The student who fails to produce completion certificate will not be eligible to appear for the related practical or theory examination.

a. The end-term examination for each semester, as well as the supplementary examination, shall be conducted in accordance with the notifications and directions issued by RTM Nagpur University from time to time.
b. Academic calendar showing dates of commencement and end of teaching, internal assessment tests & term end examination shall be duly notified before commencement of each semester every year by the University/ Department/ Affiliated Colleges.
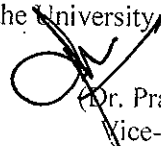
16.     **A.T.K.T. Rules:-**

The admission to the programme shall be subject to A.T.K.T. rules as given below.

| Admission to Semester | Candidate should have passed in following examinations | Candidate should have filled in the examination form of | Eligibility for Admission |
|---|---|---|---|
| Semester-I | HSSC, XII or Equivalent or certificate course in social work | ----- | - |
| Semester-II | ----- | Semester-I | - |
| Semester-III | ----- | Semester-II | Candidate should have passed at least 50% subject (including Social Work Practicum)of |
| Semester-IV | ----- | Semester-III | -- |
| Semester-V | Candidate should have passed I and II semesters | Semester-IV | Candidate should have passed I and II semesters and at least 50% subjects(including Social Work Practicum) of Semester |
| Semester-VI | -------- | Semester-V | -- |
| Honors Semester - VII | Candidate should have passed I ,II ,III and IV semesters | Semester - VI | Candidate should have passed I,II ,III, IV semesters and at least 50% subjects(including Social Work Practicum) of Semester and VI taken together. |
| Honors Semester - VIII | -------------- | Semester - VII | ------ |
| Social work Honors with Research Semester - VII | Candidate should have passed I,II,III, IV, V ,VI Semester. | Semester - VI | Candidate should have passed I,II,III,IV,V,VI Semester having 7.5 CGPA Grade are eligible to take admission in Social |
| Social work Honors with ResearchSemester - VIII | ------------ | Semester - VII | |

17.     **ABSORPTION SCHEME**:- The failure students of the earlier annual pattern and semester patter B.S.W. course shall be absorbed in the B.S.W. course under this Direction as per absorption scheme prepared by the Board of Studies (Social Work) and notified by the University.

Nagpur
Date :

(Dr. Prashant Bokare)
Vice-Chancellor