



RASHTRASANT TUKADOJI MAHARAJ NAGPUR UNIVERSITY, NAGPUR

Requisition form for _____

Terms and Conditions: (cross which is not applicable)

1. Samples should be submitted along with the duly filled & signed Requisition Form in envelopes with the facility name and experiment superscripted on the envelope.
2. Payment should be made online in advance in favour of **Name of Account: RTMNU Research consultancy, Account number: 876210210000136, IFS code: BKID0008762, (payment gateway link)** and Receipt having transaction ID should be enclosed with the samples sent.
3. The expected time of results can range from two weeks to a month (downtime of instruments due to any technical reason shall be excluded while calculating the aforementioned duration. In case of such delays there will be no financial implications on RTMNU).
4. Samples without payment receipt will not be run/analysed.
5. There will be no obligation on part of RTMNU to return the samples after the run/analysis.
6. RTMNU will provide an invoice once in a month (second week of every month).
7. RTMNU reserves the right to accept /reject the samples received, or to analyze any particular sample on priority basis. The amount paid by the client for analysis will be refunded by RTMNU pro-rata, if the samples are not run/analysed.
8. No sample would be analysed if the payments are made without following the above mentioned procedure. Any refund shall be made upon the written request submitted on the letter head duly signed by the competent authority of Institute/organization along with the bank details. The refund will be made after deduction of 10% of the total amount paid towards the administrative charges.

Payment details:

Bank reference no.	Date of payment	Amount

(NOTE: Before making payment, kindly clear all queries about sample from the corresponding Instrumental Incharge.)

Place:

Date:

Seal & Signature

Requisition Form

Before you fill out this order form, kindly go through the details of the products which are available, also you can contact to the Rajiv Gandhi Biotechnology Centre, RTM Nagpur University, Nagpur.

PERSONAL INFORMATION

NAME:

ADDRESS:

CONTACT NO:

Email id:

ORDER REQUEST:

Que 1: Service which I would like to avail.

1. Biofertilizer.
2. Biopesticide.
3. Microbial culture/s.
4. Physicochemical analyses of samples.
5. Standard Plate Count for biological samples.
6. Microbial Antagonistic Test
7. Other Microbiological / Biotechnological analyses as per the requirement.
8. Other Consultancy Services (Project Work/ Summer/ Winter Training).

Que 2: Mention quantity of product required in kg or L.

Que 3: Name of the microbial species required.

Que 4: Write the details other consultancy services needed.

TERMS and CONDITIONS APPLY:

Minimum 2-3 days time may be required to fulfill the demand but it may vary depending upon the service and the other conditions.

Before going for payment kindly check the price, availability, etc. at the Rajiv Gandhi Biotechnology Centre.

Charges vary depending upon service and the service opted by.

Signature of the customer