



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution	DAYANAND ARYA KANYA MAHAVIDYALAYA
Name of the head of the Institution	DR. SHRADDHA ANILKUMAR
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	0712-2633233
Mobile no.	9325153116
Registered Email	aryawani.ngp@gmail.com
Alternate Email	sanilkumar1966@gmail.com
Address	NEAR JANTA HOSPITAL, JARIPATKA
City/Town	Nagpur
State/UT	Maharashtra
Pincode	440014

2. Institutional Status

Affiliated / Constituent	Affiliated
Type of Institution	Women
Location	Urban
Financial Status	state
Name of the IQAC co-ordinator/Director	DR. MONALI MASIH
Phone no/Alternate Phone no.	0712295597793
Mobile no.	9370971222
Registered Email	monalimasih@gmail.com
Alternate Email	aquar.aryawani@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://dakmnagpur.in/uploaded/AQAR_2017-18.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes, whether it is uploaded in the institutional website: Weblink :	http://dakmnagpur.in/uploaded/AcademicCalendar.pdf

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
2	B	2.7	2011	30-Dec-2011	29-Dec-2016
3	B	2.36	2018	02-Nov-2018	01-Nov-2023
1	B+	2.8	2005	28-Feb-2005	27-Feb-2010

6. Date of Establishment of IQAC	30-Jun-2004
---	--------------------

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

Personality Development Programme	15-Feb-2019 15	29
No Files Uploaded !!!		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

IPR conference with collaboration of 9 colleges for faculty on 28/4/2018

Organised personality development certificate course for students

Restructured teacher mentor system

Anti plagiarism software facility for faculty to enhance quality research work

Health awareness project of NSS unit with the help of NMC on filaria in backward, deprive and nearby area.

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
to reconstitute committees and cells	committees and cells were revised for effective execution
health and hygiene	1. construction of toilet with installation of napkin winding machine 2. blood donation camp 3. annual health check up compulsory for all students 4. project conducted for filerria with NMC 5. general vital check up for faculty 6. dental and eye check up for senior citizens
green initiative campus	MoU sign with aura park for medicinal plants
wide use of ICT for promoting participation of students	use of social media for promoting academic as well as cultural activities among students
promoting value education	certified course for Hawan among depride class of society has been conducted
bridge courses	encouraging self employment various bridge courses are conducted
View File	

14. Whether AQAR was placed before statutory body ?	Yes
--	-----

Name of Statutory Body	Meeting Date
College Development Committee	11-Sep-2018

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	Yes
Date of Visit	19-Sep-2018
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2018
Date of Submission	18-Dec-2018
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	The college has an efficient Management Information System (MIS) which is used for the collection and integration of

data related to Academic and Administrative aspects. It is used in governing administrative work like Admissions, Fees collection, Result analysis, Preparation of Salary bills, day to day official correspondence, financial transaction etc. For the smooth coordination of various curricular and extra -curricular activities, various internal committees are formed (4042), which share the information through reports, periodic meetings etc. The college constantly updates its official website and uploads latest information on it.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Institution has the mechanism of for well planned curriculum delivery and documentation. • At the beginning of each academic session, college prepares its proposed academic calendar, which is uploaded in the college website. The proposed academic calendar is prepared according to the notices and circulars received from the affiliating university. Students are informed about the academic calendar of the college. Notifying the probable teaching days, dates of internal examinations, curricular, extension related and co-curricular activities. • The appointment of the teacher is done according to rules of RTMNU in respective subject in Arts faculty hence the allocation of the subject and the workload according to government rules in fixed. • The workload of the teacher is allocated according to the RTMNU in the respective subjects. Time table committee is formed in the beginning of the session after allocation of subjects and workload, subject wise, class wise teacher wise time table is prepared by the committee. Time table is given to the teachers and displayed on the notice board of the college for students. • Orientation programme is organized every year for newly admitted students to make them aware of the mechanism for curriculum delivery and implementation. • Based on the departmental routines, department conduct meetings for allotment of classes and syllabus distribution among the teachers. Based on the teaching assignments allotted in the syllabus distribution, all the faculty members prepare the teaching plan according to prescribed teaching hours. • All the faculty members maintain daily diary related to curriculum to be taught according to teaching plan. Diary is periodically reviewed by HOD's and principal and duly signed. • Along with the traditional chalk and talk method, teachers use Innovative teaching methods- like ICT, Audio Visual aids like TV, LCD, projector etc. • Class test/ surprise test and tutorial classes, Assignments (To inculcate reading and writing skills, home assignments on subject related topics) students seminars are undertaken. • To make the students aware of current issues guest lectures are arranged. Likewise Demonstrations enables students to actually understand the process of doing things practically. Yoga demonstration is regularly arranged on Yoga Day. • According to RTM Nagpur University Environmental Science is introduced and conducted for Second year BCom, and BA students. In this the students are required to prepare project files for which they have to carry out field work, hence field visits are organized. • Field

tour are organized by the department of Political Science organizes study tour at Vidhan Bhawan during assembly and by Department of Home Economics to flowers show. Department of Fashion Designing organizes visit to garment factories, to provide the information, related to garment making, designing, manufacturing, tagging pricing and marketing. In the institution various committees are constituted like Student Council, Anti Ragging Cell, Career Cell, Women's Cell, NSS Cell, Continuous Adult Education Cell, Health Cell, Grievance Redressed Cell and Internal Compliant Cell. • Student satisfaction survey is conducted by IQAC to improve the teaching-learning process of each department.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Three month crash course in music	-----	01/07/2018	3	live concerts, took classes, music studio, akashwani audition etc	singing, play instruments, uploading self video, etc
Functional Hindi	-----	04/02/2019	47	Journalism, creative writing, translator	Orator, writer
Personality development course	-----	15/02/2019	29	Interview tacts and level of confidence.	Communication skills
E-COMMERCE	-----	20/09/2018	90	develop students skills under entrepreneurship, self employment	training on E-commerce subjects, methods application of subject, hands on experience on existing e-commerce product
----- -----	Functional Hindi	11/12/2018	21	Journalism, creative writing, translator	Orator, writer
-----	Functional Hindi	11/12/2018	36	Journalism, creative writing, translator	Orator, writer

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		

No file uploaded.

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
MA	HINDI	16/08/2018
BCom	HINDI MEDIUM	22/06/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	199	57

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
HAWAN PROGRAMME	02/07/2018	6
No file uploaded.		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	FILARIA ERADICATION	22
BCom	FILARIA ERADICATION	18
BA	CONSERVATION OF ENVIRONMENT	20
BCom	CONSERVATION OF ENVIRONMENT	20
No file uploaded.		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
Feedback on the teaching - learning process is received from students as "Students Satisfaction Survey" based on a structured questionnaire framed and approved by the IQAC of this college. The questionnaire can be downloaded from the website and students can drop their filled in feedback form in the feedback receiving boxes present in the college campus. The received feedback is then analyzed by the IQAC and uploaded to the college website and it is also forwarded to the Head of Institution with necessary suggestion based on this feedback. Teacher provides informal as well as formal feedback to the Head of

Institution on different academic, administrative and other affairs related to the college. Members of anti ragging committee and Internal Grievances (if any) and necessary suggestion can be registered to the Grievance Redressal Cell of the college through the "Samadhan" box fixed outside the Principal's office, the cell composition is altered every year at the beginning of academic session. Department receive feedback from parents through parents - teacher meeting and discuss different issues related to the overall development of their ward. The college is planning to introduce online feedback system from academic session 2019 - 2020.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Compulsory Hindi .Compulsory English Sociology Economics Hindi literature Political Science Home Economics Music Fashion Designing	360	254	254
BCom	Compulsory Hindi, Compulsory English, Financial Accounting Business Management Company Law and Secretarial Practice Economics Statistics Business Law Cost and Management Accounting Income Tax Business Finance Human Resource	660	415	415
MA	Hindi Literature	160	27	27

No file uploaded.

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	679	27	15	0	5

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
15	15	68	8	6	8
No file uploaded.					
No file uploaded.					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Monitoring of the student in the institution is conducted by the various departments. The objective of the monitoring system includes identification of problems faced by slow learners and first generation learners, specially from economically background, encouragement of promising talent, preparation of students for job oriented courses. Orientation classes of 7 days duration are organized every year by all the departments at the beginning of the academic year. The mentoring system is explained to students in detail. Necessary data related to the students such as their contact number, E-mail, Family Income, category and gender are collected by the mentor. The mentor forms a Whats App group along with the principal as admin and students of the particular subject. Important messages and even entire assignments are shared in that group. Class tests, surprise test, term end examination record maintain by the departments to review the performance of the students. Mentors maintain interaction with mentees through one to one interaction and social networking sites. Parents teachers meeting are organized on the regular basis to identify problems faced by students regarding studies and other related issues. Tutorial classes, remedial classes are organized for the benefit of the students identified as slow learner. The teacher student relationship has markedly improved by implementing mentor – mentee relationship. Students feel free to approach their teachers / mentor regarding any and all problems faced by them. Students had participated in various inter collegiate debate, poster, presentation and other similar contest organized by the other colleges. students have enrolled various post graduation courses for higher studies. The students also brought merit to the institution by their excellent performance in sports tournament. Ours are girls institution situated in an area which houses people from the socially and economically backward classes. As such the value of education IS not fully understood by them. The college has to deal with steady dropout rate due to early marriages and temporary jobs taken up to support their families. The mentors play an important role in counseling them against this trend.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
706	15	1:47

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
0	0	3	0	9

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers	Designation	Name of the award,
---------------	----------------------------	-------------	--------------------

	receiving awards from state level, national level, international level		fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
No file uploaded.			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	1	1	04/01/2019	06/02/2019
BA	1	2	26/06/2019	21/07/2019
BA	1	3	09/01/2019	11/02/2019
BA	1	4	21/06/2019	21/07/2019
BA	1	5	04/01/2019	06/02/2019
BA	1	6	26/01/2019	27/02/2019
BCom	2	1	10/12/2018	16/02/2019
BCom	2	2	26/04/2019	16/08/2019
BCom	2	3	13/12/2018	16/02/2019
BCom	2	4	02/05/2019	19/07/2019
View File				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Students' areas of weakness are identified and systematically attended to. Tutorial classes in English and remedial classes in English, Political Science and Economics are regularly taken for the benefit of students, class tests, surprise tests, assignments, student seminar, oral presentations, objective tests, solving of previous years' question papers are undertaken. Discussions on various current topics are encouraged. Educational tours and picnics are also arranged.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Our college is affiliated to RTM Nagpur University. The university conducts examination at the end of each semester. Students are informed about university notices and circular related to the examination from time to time through student notice boards, departmental notice boards, social networking sites and also verbally by the faculty members. Internal assessment examinations are also conducted by all departments and students informed well in advance about it.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://dakmnagpur.in/uploaded/Program_Outcomes24-2020.pdf

2.6.2 – Pass percentage of students

Programme	Programme	Programme	Number of	Number of	Pass Percentage
-----------	-----------	-----------	-----------	-----------	-----------------

Code	Name	Specialization	students appeared in the final year examination	students passed in final year examination	
1	BA	Compulsory Hindi Compulsory English Sociology Economics Hindi literature Political Science Home Economics Music Fashion Designing	47	33	70.25
2	BCom	Financial Accounting, Economics, Cost and Management Accounting, Business Finance, Human Resource Management, Statistics	98	71	72.44
3	MA	Hindi	12	11	91.66
No file uploaded.					

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://dakmnagpur.in/uploaded/SSSQuestions dayanand college.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Two Day National Workshop : Relevance of Intellectual Property	Multidisciplinary	27/04/2019

Rights in the present
academic scenario

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	DEPARTMENT OF COMMERCE	1	0
National	COMMERCE	1	0
National	POLITICAL SCIENCE	3	0
National	ENGLISH	2	0
National	MUSIC	2	0
International	DEPARTMENT OF LIBRARY SCIENCE	7	6
View File			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
LIBRARY SCIENCE	7
HOME ECONOMICS	2
ENGLISH	9
POLITICAL SCIENCE	5
PHYSICAL EDUCATION	3
MUSIC	4
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Green Library an overview	Dr.Shraddha Naidu	IJRAR	2018	5.75	IJRAR	2
Cloud Computing in Liabararies	Dr.Shraddha Anilkumar	OIJRJ	2018	5.75	OIJRJ	1
Traditiona l Knowlwdge Digital Library An Initiative on Protect Indias Traditional Knowledge	Dr.Shraddha Anilkumar	IJRAR	2018	5.655	IJRAR	1
Role of Total Quality Management	Dr.Shraddha Anilkumar	IJRAMR	2018	5.7	IJRAMR	2
Applicatio n of LIFI Technology use of software Databases ICT based Services InVNIT Library	Dr.Shraddha Anilkumar	IJRAR	2018	5.75	IJRAR	2

No file uploaded.

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
--------------------	----------------	------------------	---------------------	---------	---	---

No Data Entered/Not Applicable !!!

No file uploaded.

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Semina rs/Workshops	4	12	2	0
Presented papers	3	7	2	0

Resource persons	1	0	0	0
No file uploaded.				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
INTERNATIONAL YOGA DAY	NSS UNIT OF DAKM JR. COLLEGE	20	100
COMPUTER TRAINING DIGIMOM	NSS UNIT OF DAKM JR. COLLEGE	17	25
TREE PLANTATION PROGRAMME	NSS UNIT	3	50
WORLD POPULATION DAY	NSS UNIT LIFLONG LEARNING EXTENSION DEPARTMENT	4	50
SWACHHTA PAKHWADA	NSS UNIT	2	50
INTERNATIONAL YOUTH DAY/ HIV AWARENESS PROGRAMME	NSS UNIT	2	70
150 BIRTH ANNIVERSARY OF MAHATMA GANDHI	NSS UNIT	4	16
VOTING REGISTRATION CAMP	NSS UNIT	2	120
INTERNATIONAL LITERACY DAY	NSS UNIT	2	70
NSS FOUNDATION DAY	NSS UNIT	2	70
View File			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agen cy/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
INTERNATIONAL YOGA DAY	NSS	INTERNATIONAL YOGA DAY	20	100
TREE PLANTATION PROGRAMME	NSS	TREE PLANTATION	2	50

SWACHHTA PAKWADA	NSS	SWACHHTA PAKWADA	2	50
INTERNATIONAL YOUTH DAY (HIV AWARENESS)	NSS	INTERNATIONAL YOUTH DAY (HIV AWARENESS)	2	70
MAHATMA GANDHI BIRTH ANNIVERSARY	NSS	MAHATMA GANDHI BIRTH ANNIVERSARY	4	60
VOTING REGISTRATION CAMP	NSS	VOTING REGISTRATION CAMP	2	100
View File				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Ayurvan Foundation ,Nagpur ,Maharashtra Stateb	30/03/2019	Introduction of Medicinal Plants Their Uses	81
DAKM WITH ANOTHER 8 COLLEGE	27/04/2019	TWO DAYS NATIONAL WORKSHOP ON INTELLECTUAL PROPERTY RIGHTS	256
View File			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
95000	85860

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Laboratories	Newly Added
Seminar Halls	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Classrooms with LCD facilities	Newly Added
Classrooms with Wi-Fi OR LAN	Existing
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
LIB MAN	Partially	1.0	2006

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	6241	345743	257	51089	6498	396832
Reference Books	6878	320852	33	6254	6911	327106
e-Books	3100000	5750	35000	5900	3135000	11650
e-Journals	10000	5750	10000	5900	20000	11650
Digital Database	0	0	4	5900	4	5900
Weeding (hard & soft)	868	20000	10	12000	878	32000
View File						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Co mputers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departme nts	Available Bandwidt h (MBPS/	Others
------	------------------	--------------	----------	------------------	------------------	--------	--------------	-----------------------------	--------

								GBPS)	
Existing	66	2	3	0	0	1	6	10	0
Added	0	0	0	0	0	0	0	0	0
Total	66	2	3	0	0	1	6	10	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
3.51	3.15	3.6	3

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The physical facilities including Laboratories, Classrooms and Computers etc. are made available for the students those who are admitted in the college. The students seek admission to desired courses including a laboratory curriculum they are charged for the laboratory expenses at the time of the admission as suggested by the statutory body in addition to that a non-salary grants are allocated for the maintenance of the laboratories and the classrooms which a part of the teaching and the learning processes. The classrooms boards and furniture facilities are utilized regularly by the students but sometime it is also made available for the other governmental and the non-governmental organizations for conducting the exams , university exam, elections etc, if not in use for the said period. The maintenance and the cleaning of the classrooms and the laboratories are done with the efforts of the non-teaching staff and in major cases the college goes for the maintenance contract to local experts. The college garden is maintained by the gardener appointed by the Governing body (Arya Vidhya Sabha). Music instruments are utilized regularly by the enrolled students and the maintenance of these instruments done through call basis to local experts. The college has adequate number of the computers with internet connections and the utility software's distributed in different locales like office, laboratories, library, departments etc. All the stakeholders have equal opportunity to use those facilities as per the rules and the policies of the institution. The central computer laboratory connected in LAN is open for the students as time permits them, the office computers which are also connected through the LAN is consisting of the office software making work easier and systematic are restricted their use only to the appointed office staff. The library is also provided LAN facility for the computers and they are loaded with the library software. The departments and the staff can make use of the computer system with internet at their seating places in addition that some of the staff has their own laptops and the internet. All computer related facilities are given a contract of their maintenance annually to Tangent computer Services. The ICT Smart Class Seminar Rooms and the related systems

are maintained with AMC of the corresponding service provider. The college website has maintained regularly by AMC with MasterSoft ERP Solutions Pvt. Ltd. The AMC of CMS Software Is also made with MasterSoft ERP Solutions Pvt. Ltd. The maintenance of UPS and the Generator is regularly done by AMC at Sunshine Enterprises. Electrical and the Plumbing related maintenance is done with the help local skilled persons (Shivam Electrical Jaripatka. Academic and Support Facilities The academic support facilities like library, the sports and the other platforms supporting overall development of the students .The activities like fumigation and keeping library clean is done frequently by library staff., Library software -Libman Mastersoft is maintained regularly by AMC.

http://dakmnagpur.in/uploaded/Physical_%20Academic%20and%20Support%20Facilities.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	0	0	0
Financial Support from Other Sources			
a) National	government of india post metric scholarship, Sunshine Trust	477	1089176
b)International	0	0	0
No file uploaded.			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
REMEDIAL TEACHING	17/08/2018	40	DAYANAND ARYA KANYA MAHAVIDYALAYA
SOFT SKILL DEVELOPMENT	07/01/2019	120	MR. SACHIN MARCHATTIWAR
SOFT SKILL DEVELOPMENT - E COMMERCE	01/01/2019	25	UGC SPONSORED
BRIDGE COURSE	01/07/2018	4	AQUEEL AHMED
YOGA	19/09/2018	60	JANARDAN SWAMI YOGABHYASI MANDAL
PERSONAL COUNSELING AND MENTORING	06/09/2018	706	DAYANAND ARYA KANYA MAHAVIDYALAYA
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive	Number of benefited students by career	Number of students who have passedin the comp. exam	Number of studentsp placed
------	--------------------	--	--	---	----------------------------

		examination	counseling activities		
2018	CAREER COUNSELING AND GUIDANCE FOR STUDENTS	150	60	0	0
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
3	3	15

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
No Data Entered/Not Applicable !!!					
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	6	BA	SOCIOLOGY	PWS COLLEGE, RAKUMAR COLLEGE	MA SOCIOLOGY
2019	4	BA	ECONOMICS	PWS COLLEGE, VNGIASS, RTMNU	MA ECONOMICSS
2019	1	BA	ENGLISH	PWS COLLEGE	MA ENGLISH
2019	1	BA	POLITICAL SCIENCE	RTMNU	MA POLITICAL SCIENCE
2019	17	BA	HINDI	DAKM, RAJKUMAR COLLEGE	MA HINDI
2019	11	B.COM	COMMERCE	G.S., PWS, SINDHU COLLEGE	M.COM
2019	2	B.COM	MANAGEMENT	VAINGANGA ENG. COLLEGE, INSTITUTE OF TECHNOLOGY	MBA
2018	1	B.COM	COMMERCE	S.K.WANKHEDE B.ED COLLEGE	B.ED

2019	1	B.COM	COMMERCE	YASHRAJAN PUBLIC SCHOOL	TEACHING
2019	1	B.A	FASHION DESIGNING	LAD COLLEGE	MFD
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year
(eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
SET	1
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
ATHLETICS - 100, 200 MT RUN, SHORT PUT	INSTITUTE LEVEL	4
INTERNATIONAL YOGA DAY	INSTITUTE LEVEL	100
NATIONAL SPORTS DAY	INSTITUTE LEVEL	50
INTER COLLEGIATE TOURNAMENT - CROSS COUNTRY	INSTITUTE LEVEL	12
INTER COLLEGIATE TOURNAMENT - KABADDI	INSTITUTE LEVEL	12
INTER COLLEGIATE TOURNAMENT - VOLLY BALL	INSTITUTE LEVEL	7
INTER COLLEGIATE TOURNAMENT - FOOT BALL	INSTITUTE LEVEL	14
INTER COLLEGIATE TOURNAMENT - BASKET BALL	INSTITUTE LEVEL	8
CYCLE RACE	INSTITUTE LEVEL	7
INTER COLLEGIATE CROSS COUNTRY RACE	INSTITUTE LEVEL	100
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The Institution has following comittees where students representation exists. Student Council Committee. IQAC Class Representative Cultural Committee NSS NCC Sports Committee Alumni Committee The Student Council Committee was organized

in 2012 on basis of highest marking the C.R. was nominated. Sports, cultural Programme, NSS, NCC students representatives were unanimous selected by the Principal and Staff member. The representatives works for the students under the guidance of the teacher regular meetings are held to inform the students regarding various activities from time to time. The students representative conducts various programme like cultural, sports etc under the supervision of the teachers. The different departments like Anti-ragging cell, ICC, Health Cell organizes programmes like Health Cell organizes programmes like Health check-up, Dental Check Sickle Cell awareness programme, Brain Day Programme, Blood Donation camp, the students representatives play vital role of leadership. The students in fund raising the economically backward class for fees submission. The volunteers work for enrolling the students in NSS, NCC, voters list etc and help in arranging programmes like Maharashtra Carnival Programme Students Day, Teacher's Day, Promote admission the college, informing about Objectives of Student Council Cell The aspirations of the students Representative Council include representating the interests of the entire students and promoting social responsibility in the local community. Building team spirit by encouraging students to participate in all the curricular and co-curricular activities. Supporting the welfare of the student body as whole. Providing an environment for students to as certain and discuss student opinions. Fund raising activity for economical backward students. Developing relationships and supporting the activities of other cells of the college. Brining the college and wider community closer together by supportingcommunity programmes and charities. Creating leadership opportunities for the students.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

60

5.4.3 – Alumni contribution during the year (in Rupees) :

No Data Entered/Not Applicable !!!

5.4.4 – Meetings/activities organized by Alumni Association :

o A glimps of programs organized under Gayatri Chhatra Sangh an Alumnae association o This association provides the alumni to come together share their academic, social and life experiences with one another and also acquainting the Alma mater with useful information which help the all round development of the educational activities going on. o Maintaining close relationship with alumni association organize Alumni meeting as they all interacted with one another also some alumnis are selected as member for Association. In this way some students become member of the association they took active part in all on going programs or activities. o For our independence Day program huge number of alumnis come together celebrate and convey their gratitude towards the Nation through their speech. o Also we organize Hindi Diwas program invite a group of Artists. Every year these alumni come together enjoys the play based on stories by Premchand, Nirala, Sumitrananda Pant so on which they have already in their syllabus. o We also conduct programs invite some experts who guides these alumnis for Banking exams Net/Set exams, LIC agents so on. o College organizes various competitions like Music, Debate, Quiz, Essay writing so on so many alumnis come work as an volunteer for the program also participates in Quiz, Music debate, in this way the college maintains close relationship with alumnae keeping up the sense of belonging to the college from where they have completed

their graduation. Also organizes health related activities like gynec problems, eye check up, H.B. check up, blood donation camps etc. Alumni participates in these programs. o We have also organised seven days training workshop by alumni to motivated the fresheners . o In this way Gayatri Chhatra Sangh an Alumni association organizes various programs for our alumni maintain good relationship with them.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The management always encourages and supports the decisions of the Staff and also in communication with the staff members for feedback from the students regarding their needs problems. Principal is the head of the institution Chairperson of the IQAC. The Principal in consultation with the Teacher's Council/nominates different committees for planning and implementation of different academic, student administration and related policies. These in-charges / committees reports any problem arising in the functioning of their activities to the Principal. Faculty members are given representation in various committees / cells nominated by the Teacher's Council, in the Governing body in the IQAC. In every two or three years the composition of committees is charged for Teachers representation is mandatory in CDC Institution has purchase committee to look into the financial needs of college. The proposed budget is presented to the LMC (local managing committee). The committee scrutinizes the budget and gives an approval after satisfactory explanation. The college LMC places a monitoring role on the expenditure under various budget heads. The institution has annual maintenance contract for facilities like computing, LMS, CMS and network facilities. College constantly procures and upgrades its facility and equipments in accordance with recommendations of the IQAC.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Curriculum designing and development is decided by the affiliating university. Principal faculty members interact with the university and provide their views related to curriculum development. Some motivated skill development faculty members are on board of studies and other university committees that design syllabus.
Teaching and Learning	Teaching plan is prepared by the teachers and monitored by the Principal bar completion syllabus. Teaching plan is strictly adhered to and in case of non compliance faculty is answerable to Principal. Improvement of computer aided methods of teaching learning interactive learning facilities like use of L.C.D Projectors, White boards

	<p>and other technical modes used as subject related films, documentary live lecture on You tube shown to the students. Technical awareness in students and motivated then to make use of computers for learning other technical work. Experts from other colleges are invited for lectures guidance which are beneficial to students.</p>
Examination and Evaluation	<p>Semester examinations are conducted by the affiliating university. College conducts internal assessment of students according to the university guidelines. Class test / Surprise test, student seminars, interactive sessions, practical examinations, debates etc are conducted by the departments to evaluate the students performance. Question papers based on University pattern is prepared by teachers and distributed among students.</p>
Research and Development	<p>Encouraging faculty members to invite Research papers in National International Journals to enhance their knowledge. Also encourages staff to undertake or sent the proposals of minor major Research Projects to ICSSR. Three journals like "Kala - Drishti" peer reviewed with ISSN no, Literacy Voices Vishleshka are published Yearly by the college.</p>
Library, ICT and Physical Infrastructure / Instrumentation	<p>The college has encouraged the use of ICT based techniques of study by the entire faculty. Learning sources, books and journal, magazine available in the library, competition, exhibition display of books activity undertaken by the library. Facility of access to e-books, e-journals, databases, eshodhsindhu etc. is provided to teachers students through NLIST Login. Use of ICT in teaching through L.C.D Projector, White board, Computer etc. Teachers are encouraged to use e-resources, audio and video resources and share them with students. Use of smart classrooms and seminar rooms are encouraged.</p>
Human Resource Management	<p>1) Good work is recognised and appreciated. 2) Self appraisal, confidential report for teachers, student's evaluation by teachers. 3) Students are encouraged to participate in seminars, special teachers, picnics, quiz, debate, music and other</p>

	intercollegiate competitions to increase their skill and experience. 4) IQAC organises lectures of eminent passions for improving knowledge of teachers. 5) Staff members and students are made available e-resources thro NLIST, e-Shodhganga, e-pathshala, e-adhyayan etc. and encouraged to utilise it. 6) Faculty members are encouraged to participate in training workshops and staff development programs.
Industry Interaction / Collaboration	College has entered into collaboration with Spic Macay, Society for promotion of Indian Classical Music Culture among youth. College has conducted National Conference on Intellectual Property Rights in collaboration with 8 colleges on 24th April 2018.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	Library is partially automated through use of LIBMAN Software Office is fully automated using CMS (Computer Management Software) provided by Master Software.
Administration	Students and teachers along with principal remain in touch through Whatsapp groups Important notices and instructions to students are posted into the group. Similar such Whatsapp group of faculty members and teachers are created. Notices and circulars pertaining to teachers are posted on this group.
Finance and Accounts	Office is fully automated salary of faculty members is transferred directly to bank account.
Student Admission and Support	Admission process is transparent and report Merit list is sent to University Anti Ragging Committee, Internal Complaints Committee etc provide support to students.
Examination	Examination is conducted by university and some answer scripts are valued online. Faculty members are actively engaged in valuation process of University.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial	Name of the professional body for which membership	Amount of support
------	-----------------	---	--	-------------------

		support provided	fee is provided	
No Data Entered/Not Applicable !!!				
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	SCHOLARSHIP SEMINAR ON VOUCHER REDEMPTION METHOD	SCHOLARSHIP SEMINAR ON VOUCHER REDEMPTION METHOD	07/02/2019	07/02/2019	15	5
2019	RIGHT TO THE INFORMATION	NA	12/02/2019	12/02/2019	15	0
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
USE OF DIGITAL TECHNOLOGY IN SERVICE SECTOR BEYOND METRO	1	28/09/2018	29/09/2018	2
GLOBAL FOLK CULTURE	2	04/10/2018	06/10/2018	3
SHORT TERM COURSE - HRDC	1	06/10/2018	13/10/2018	7
FACULTY DEVELOPMENT PROGRAMME FOR NEW NAAC METHODOLOGY	2	04/12/2018	06/12/2018	3
REFRESHER COURSE	1	11/12/2018	31/12/2018	21
ORIENTATION PROGRAMME	1	20/06/2018	17/07/2019	28
SELECTION COMMITTEE FOR THE POST OF ASSISTANT PROFESSOR IN MUSIC	1	19/07/2019	19/07/2019	1

RESOURCE PERSON IN ENGLISH AT HRDC NAGPUR	1	08/12/2018	08/12/2018	1
No file uploaded.				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
No Data Entered/Not Applicable !!!			

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
GROUP INSURANCE POLICY	ACCIDENTAL POLICY	SCHOLARSHIP FACILITY

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The college as internal and external audit procedures. The internal audit is carried out by M/S Shastrabhudhe Co., Chartered Accountant appointed by the management. External audit is done by the Joint Director, Higher Education Nagpur Division and by Senior Auditor and Accountant General Audits, of Maharashtra State The last external audit the finances of the college was conducted in the financial year 2017-18 on 28/06/2018 and compliances of minor objection raised were complied within a given period.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		
No file uploaded.		

6.4.3 – Total corpus fund generated

No Data Entered/Not Applicable !!!

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		No	
Administrative	Yes	CHARTERED ACCOUNTANT	Yes	MANAGEMENT

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

PARTENT- TEACHERS MEETING, INVITE PARENTS IN ALL CULTURAL ACTIVITIES, INVITE IN HEALTH CHECKUP CAMPS,

6.5.3 – Development programmes for support staff (at least three)

GROUP INSURANCE HEALTH CHECK UP

6.5.4 – Post Accreditation initiative(s) (mention at least three)

--

CONFERENCE ON INTELLECTUAL PROPERTY RIGHTS NIRF REGISTRATION

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	INTELLECTUAL PROPERTY RIGHTS	15/03/2019	27/04/2019	28/04/2019	256
No file uploaded.					

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
SELF DEFENCE MARTIAL ART	23/08/2018	25/08/2018	100	0
AWARENESS PROGRAMME ON RIGHT TO EDUCATION FOR WOMEN	10/01/2019	10/01/2019	50	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
NIL

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	1
Rest Rooms	Yes	1
Scribes for examination	Yes	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff

2018	1	0	20/08/2018	15	VED PRACHAR SAPTAH	SPIRITUAL DISCOURSES	70
2018	0	1	25/11/2018	1	DIWALI MILAN	LOVE AND PEACE	100
2019	1	0	19/01/2019	1	HEALTH CHECKUP	HEALTH PROBLEMS	80
2019	0	1	07/04/2019	1	SINDHI NEW YEAR CELEBRATION	PROMOTE CONSERVATION OF SINDHI	25
No file uploaded.							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
A handbook on Human Values and Professional Ethics .	01/07/2019	A handbook on Human Values and Professional Ethics is circulated amongst the stakeholders, IQAC members NSS Volunteers. The book contains programmes on Human Values code of conduct for Management, Teachers Students. Any violation is subject to disciplinary action.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Sadbhavna Diwas (Rajiv Gandhi Jayanti)	20/08/2018	20/08/2018	50
Teachers Day	05/09/2018	05/09/2019	300
Digvijay Diwas (Swami Vivekanand Jayanti)	11/09/2018	11/09/2018	100
Celebration of Mahatma Gandhi's 150th Birth Anniversary	02/10/2018	16/10/2018	100
A.P.J. Abdul Kalam (Vachan Prerna Diwas)	15/10/2018	15/10/2018	60
No file uploaded.			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

DISTRIBUTION OF CLOTH BAGS STICED BY THE STUDENTS
MEDICIANL PLANTATION AND DISTRIBUTION
INDEPENDENCE DAY THEME WAS ON ENVIRONMENTAL AWARENESS
PROJECTS MADE BY STUDENTS OF B.A - II ON ENVIRONMENTAL PROBLEMS

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practices – I Title : Sankalp Purti Objectives : The main aim is to run the institution on the basic Principle of Swami Dayanand Saraswati to educate the girls. The girl child should be physically, mentally and spiritually strong. It is the need to promote educational inclusiveness among economically backward students of society. Context : The moral of the students is diminishing and attraction towards materialistic world. The young students are attracted more towards the materialistic world and the moral in them is declining which is a matter of great concern. The NSS volunteers are taking a leading part in educating the orphans and the deprived students from the community. It is found that lack of education is the root cause for being diverted from the goal of life. Therefore the students. The students are guided positive attitude towards life manners etc are guided for developing positive attitude towards life, inculcating moral values and good behaviour at home and work place. This is the challenge accepted by the faculties. The Practice : The college carries this responsibility with utmost sincerity. Daily Yoga, Morning Prayers, which includes Gayatri Matra and weekly Hawans. Every year a week long 'Ved Prachar Saptah' is held. Learned people and seers deliver discourses. Rishi Bodhotsava Parv marks the day of attaining enlightenment by Swami Dayanand Saraswati. Incidents from the life of the great saint are enacted by the students. On Independence Day Republic Day. Hawans are performed for World Peace National Integration. Students participate in cultural programmes. The spirit of patriotism is thus kept alive. They are reminded of their rich and cultural heritage. Evidence of Success : Students and People are performing Hawans help in spiritual as well as environmental purification and the fact that the cultural programs of the college encourage the classical and folk traditions of India, with no place or vulgarity. Problems Encountered And Resources Required : Problems are due to the Technological Savy and can be overcome through proper moral physical and academic education. **Best Practices – II** Title of the Practice : 1. Hariyali Pahal 2. Objectives - The future eco-problem to be understood by the students. Awareness about nature conservation is the vital need of the hour. The students, facilities and neighbourhood people should take active part in saving the Mother Earth. 3. Concept : Go Green - Save Environment save 'The Planet' Hariyali Pahal initiative is focused on and students, teachers and people work jointly to maintain eco-balance in nature warming is the major problem and can be completely eradicated by bring awareness in the young students. 4. The Practice - Tree Plantation in Dayanand Park Nurtured by the students 250 plants by NSS. The programme is conducted in collaboration with Inner Wheel Club and Ayurwan Foundation. Medicinal Plants were exhibited for Sale and given knowledge about Giloea Shrub. A medicinal Plant which improves the immunity useful in many other diseases were planted as well as distributed in the society. Poster making competition to bring awareness amongst the students society. Students, Staff using a) Bicycles - 60 of the students come by bicycle, 5 use mopeds. b) Public transport - 17 of students use public transport. c) Pedestrian Friendly Roads - 18 remaining of students walk down to the college via approachable roads. Paperless Office : a) Online filling of forms b) Students and faculty are contacted and addressed through emails and whatsapp. c) University results, minutes of the committee meetings are maintained both in the softcopy as well as hard copy. Evidence : Students have enthusiastically participated. "Swachhata Abhiyan Programme" Annual Environment rally initiated to promote awareness about the environment

issues both inside outside the campus. The campus is being identified as "Plastic Free Campus" Hygienic/Canteen which aids the adjacent hospital by providing healthy food to the patients. Nature Club is established with the approach of socio natural health service by conserving plants. Problems Encountered And Resources Required : Global warming problem studied and can be overcome through proper nurturing plants, awareness programmes etc by the young generation to save the Mother Earth.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://dakmnagpur.in/uploaded/Best%20Practices.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Our college is run by arya vidya sabha who follows the ideas of swami dayanand saraswati : the institution caters to the all round development and value based education of girls. The vision and mission statements of the insitution are at par with the higher education policies of the nation. Our institution being a minority one and situated in backward constituency aims to promote higher education to the students the institution creates moral, cultural and spiritual environment. Co - curricular activities of the institution helps in grooming the personality of the students and provides a platform to explore their talent. Regular prayer, hawan, assembly, yoga and spiritual discourse are part of our curriculum. Since our college is run by the members of Arya Vidya Sabha who follow the ideals of swami dayanand saraswati, our curriculum includes prayer, hawan, assembly, yoga and spiritual discourses to preserve our age old vedic culture and tradition.

Provide the weblink of the institution

<http://dakmnagpur.in/uploaded/Performance%20of%20the%20Insitution%20In%20Vision,%20Priority%20and%20Thrust.pdf>

8.Future Plans of Actions for Next Academic Year

1. Send proposal for celebration of international yoga day 2. Organise symposium for students 3. Arrange awareness programmes on govt. policies (Mudra) 4. Start Women's study centre. 5. Organise conference on Intellectual Property Rights. 6. Smart classrooms, Hi Tech Seminar Room augmentation. 7. Improve student placement facility 8. Environmental awareness programme should be conducted. 9. going to send proposal to UGC for womens study center